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1. He shall furnish the agreement and undertaking duly attested by the Competent Authority as per Annexure-B (copy enclosed) before his joining.
2. He shall be paid consolidated fixed contractual amount Rs. 10,785/- (Rs. 5910+1950GP+ 150%GP) P.M. which shall be equal to minimum of the Pay Band+ Grade Pay+150% of the Grade Pay. An amount of Rs. 236/- (3% of the minimum of subsequent year(s)) shall be allowed, if contract is extended beyond one year and no other allied benefits such as seniority/selection scales etc. shall be given.
3. He shall remain engaged on contract basis for period of one year after which his engagement shall automatically cease to be effective i.e. his services shall automatically stand terminated unless the contract is renewed subject to satisfactory work and conduct. No separate intimation of termination of his services shall be given to him.
4. The service of the Contract employees shall be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found satisfactory.
5. He shall be entitled for one day's casual leave after putting in one month service, 10 days Medical Leave and 05 days Special Leave per year. This leave can be accumulated up to Calendar year and will not be carried forward for the next Calendar Year. No leave of any other kind except above is admissible to the contract employees. He shall not be entitled for Medical Re-imbursment and LTC etc.
6. Unauthorized absence from the duty without the approval of the Controlling Officer shall automatically lead to the termination of the contract. Contract employees shall not be entitled for contractual amount for the period of absence from duty.
7. A candidate appointed on contract basis and has completed three (03) years tenure at one place of posting, can be transferred on need based basis wherever required on administrative grounds, as per the policy prescribed thereto.
8. A selected candidate shall have to submit a certificate of his fitness from a Government Medical Practitioner.
9. A selected candidate shall have to produce the educational qualification certificates, character certificate, Bonafide Himachal Certificate at the time of his joining.
10. A contractual employee shall be entitled to TA/DA if required to go on tour in connection with his official duties at the same rate as applicable to regular counterpart official at the minimum of pay scale.

**TERMS & CONDITIONS OF APPOINTMENT ARE AS UNDER:-**

On the recommendations of the Directorate of Sainik Welfare Ex-Servicemen Employment Cell, Hamirpur vide letter No. DSW Ex Cell OC-109/2015 dated 18-06-2020 Ex L/NK Surinder Kumar S/O Sh. Jagdish Chand, VPO- Sihund, Tehsil Nagrota Bagwan, Distt. Kangra (HP) of OBC category is hereby offered an appointment to the post of Junior Office Assistant (IT) purely on contract basis on fixed monthly contractual emoluments of Rs. 10,785/- (Rs. 5910+1950GP+ 150%GP) PM in the Department of Technical Education, Vocational & Industrial Training, Himachal Pradesh and posted at **Model ITI, Sansarpur Terrace, Distt. Kangra** on the following terms and conditions.

**OFFICE ORDER**

**DIRECTORATE OF TECHNICAL EDUCATION  
VOCATIONAL & INDUSTRIAL TRAINING  
HIMACHAL PRADESH, SUNDERNAGAR**

No. 849

Dated: 16/09/20

11. In case he intends to leave the engagement or employment, he shall give at least one month notice to that effect (specifying the date) and obtain a proper relieving letter from the Head of the Institute concerned.

12. The aforesaid engagement may be terminated even before the expiry of the terms laid down in the preceding clause for any misconduct or breach of discipline or inefficiency in the performance of duties and moral turpitude including cases of misconduct.

13. The Group Insurance Scheme as well as EPF/GPF shall not be applicable to him.

14. The service rendered on contract basis shall not be counted towards qualifying service and pensionary benefits etc.

If the offer of appointment is acceptable to the candidate, then he/she should report to his/her place of posting within 21 days from the issuance of these orders failing which the offer of appointment shall stand cancelled.

Director  
Technical Education  
Vocational & Industrial Training  
Himachal Pradesh

**By Regd. Post**

**Ex L/NK Surinder Kumar S/O Sh. Jagdish Chand,  
VPO- Sihund, Tehsil Nagrota Bagwan,**

**Dist. Kangra (HP)-176056**

Endst. No. STV(TE)HB(2)/7/07/Requisition(Class-III)/JOA(IT)/-

41351-56

Dated 16/7/2020

1. The Director, Sainik Welfare, Ex-Servicemen Employment Cell, Hamipur w.r.t. his letter referred as above for information please.
2. The Principal, Model ITI, Sansarpur Terrace, Distt. Kangra for information with request to check/verify all the testimonials and relevant documents alongwith agreement form on Annexure- B before accepting the joining of the candidate and submit the same to this Directorate immediately.
3. The Employment Officer, Nagrota Bagwan, Distt. Kangra for information and necessary action.
4. PS to DTE internal for information.
5. Guard file.
6. PF for record.

Director  
Technical Education  
Vocational & Industrial Training  
Himachal Pradesh