



**DIRECTORATE OF TECHNICAL EDUCATION
VOCATIONAL & INDUSTRIAL TRAINING
HIMACHAL PRADESH SUNDERNAGAR**

3947-3977

No. STV (TE) H-F (5)-Miscellaneous Information/2019- Dated: 03.1.2021

To

The Director/Principal,

1. All Govt./Pvt. Engineering/B.Pharmacy Colleges.
 2. All Govt./Pvt. Polytechnics.
- (Including D. Pharmacy Institutions)

Subject: - Regarding Re-opening of educational institutions in Himachal Pradesh.

Sir/Madam,

In compliance to the Himachal Pradesh Govt. letter No. EDN-B-B(14)-12/2018 dated 18-01-2021, you are hereby directed to follow the guidelines issued by the Govt. of India and State Govt. for resumption of training w.e.f. 01-02-2021 in the Engineering Colleges, B.Pharmacy Colleges and Polytechnics.

In addition to this you are also directed to take the following steps before resumption of training/ during training:

1. Institutions would follow strictly the MHA, MH&FW guidelines regarding COVID-19.
2. Instead of biometric attendance, alternate arrangements for contactless attendance shall be made.
3. Staggering of Faculty & students in the beginning and at the end of the day at the Institutes.
4. For ensuring queue management, inside and outside the premises, specific markings on the floor with a gap of 6 feet shall be made and be adhered to.
5. With hostels and residential areas within the campus, proper parameters and protocols for social distancing to be established.
6. Implement personal hygiene, cleaning, sanitizing regimens in offices, computer labs and encourage all individuals to practice hand and cough hygiene regularly.
7. All employees who are at higher risk i.e. older employees, pregnant employees and employees who have underlying medical

u✓

complications to take extra precautions. They should preferably not be exposed to any front-line work requiring direct contact with the trainees.

8. Ensure that individual and common work areas are frequently cleaned and disinfected regularly.

9. Social Distancing Marking: To ensure a minimum distance of 1 meter at all crowded areas like entry gate, bus stops, water coolers, canteens circles shall be made etc.

10. Seating Arrangement: Institutions shall strictly adhere to the social distance of minimum 1 meter. Which may require seating on alternative seats and leaving an empty seat in between. To maximum possible extent discussion, interactions, meetings are to be avoided as far as possible and VC/ phones-intercom, other modes may be encouraged for staff. Similarly, classes, labs shall have safe seating arrangement.

11. Entry of visitors shall be strictly regulated/ restricted.

12. Cancelling of assemblies, sports and events that can create crowded conditions.

13. Ensure that the equipment has been disinfected, particularly the frequently touched surfaces before each use.

14. Ensure that faculty and trainees sanitize their hands before and after using training equipment. For such purpose hand sanitizer should be provided.

15. Regular temperature check for trainees using infrared thermometers.

16. Ensuring installation of Aarogya Setu App by all the trainees having smart phones;

17. Those trainees having cold/ cough flu like symptoms should not be allowed in the Institutes.

Encls: As above.

You are requested to adhere to the guidelines issued by Govt. of India and State Govt. from time to time and to prepare a time schedule with respect to different activities in the institution. This is for your information and further necessary action.



Director

Technical Education
Vocational & Industrial Training
Sundernagar Himachal Pradesh

Endst. As Above:-
Copy to:

Dated: /01/2021

1. The Secretary (TE) to the Govt. of Himachal Pradesh for the favour of kind information please.

2. The Registrar, Himachal Pradesh Technical University Hamirpur for the favour of kind information and further necessary action please.

3. The Secretary, Himachal Pradesh Takniki Shiksha Board Dharamshala for the favour of kind information and further necessary action please.

4. The Superintendent Establishment Branch (Internal) for information please.

5. The Branch Incharge CCDC Branch (Internal) for uploading on the Departmental website please.



Director

Technical Education
Vocational & Industrial Training,
Himachal Pradesh, Sundernagar