

**DIRECTORATE OF TECHNICAL EDUCATION
VOCATIONAL & INDUSTRIAL TRAINING
HIMACHAL PRADESH, SUNDERNAGAR**

No. 126

Dated: 13 of 2025

OFFICE ORDER

On the recommendations of Himachal Pradesh Rajya Chayan Aayog, Hamirpur received vide letter No. HPSSC-C(2)-57/2020-(R-I)-700 dated 20-08-2024 and as per the clarification received from the Govt. vide letter No. TE-B010/I/2024-Technical Education dated 10-01-2025, the following candidates are hereby offered appointment to the post of JOA(IT) purely on contract basis, initially for a period of one year, in offices/Institutions shown against each on fixed contractual amount of Rs. 12360/- per month, in level-4 Cell-1 of the pay matrix, as per Rule 3(j) of the H.P. Civil Services (Revised Pay) Rules, 2022 subject to the conditions that the joining shall be considered upto 29-01-2025 including joining time, in the public interest, on the following terms & conditions:-

Sr. No	Name (Roll No.) and Address of the candidate	Category	Place of posting
1.	Mr. Lukesh Kumar (817126124) S/o Kusum Kumar, Vill. Mohin P.O. Gopalpur Sarkaghat Distt. Mandi HP- 175007	General(EWS) against MRC	Govt. Industrial Training Institute, Ladaghat, Distt. Bilaspur, HP
2.	Ms. Sandhya Thakur (817089536) D/o Sh. Nanak Chand, VPO Bhalyani Distt. Kullu HP -175102	General(BPL) against MRC	State of Art Govt. ITI, Shamshi, Distt. Kullu, HP
3.	Mr. Muneet (817021162) S/o Sh. Mahinder, VPO Piura Teshil & Distt. Chamba HP -176324	ST(BPL)	Govt. Industrial Training Institute, Baroh, Distt. Kangra, HP
4.	Mr. Anil Kumar (817066973) S/o Sh. Om Prakash, Vill. Sihal P.O. Manoh Sihal Tehsil Fatehpur Distt. Kangra HP- 176053	OBC(BPL)	State of Art ITI, Garnota, Distt. Chamba, HP


1. Offer of appointment shall be subject to the final outcome of the investigation/court cases.
2. They will be paid a fixed contractual amount @ Rs. 12360/- per month.

3. The Service of the contract appointee will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found satisfactory. In case the contract appointee is not satisfied with the termination orders issued by the Appointing Authority, he/she may prefer an appeal before the Appellate Authority who shall be higher in rank to Appointing Authority, within a period of 45 days, from the date on which a copy of termination orders is delivered.
4. They will be entitled for one day's casual leave after putting in one month service. A female contract appointee with less than two surviving children may be granted maternity leave for 180 days. A female contract appointee shall also be entitled for maternity leave not exceeding 45 days(irrespective of number of surviving children) during the entire service, in case of miscarriage including abortion on production of Medical Certificate issued by the authorized Government Medical Officers. However, he/ she will also be entitled for 10 days Medical Leave and 05 days Special Leave. He/she shall not be entitled for Medical reimbursement and LTC, etc. No leave of any kind except above is admissible to him/her.
5. Unauthorized absence from duties without approval of the Controlling Officer shall automatically lead to the termination of the contract agreement. However, in exceptional cases where the circumstances for un-authorized absence from duty were beyond their control on medical grounds, such period shall not be excluded while considering their control on medical grounds, such period shall not be excluded while considering their case for regularization but the incumbent shall have to intimate the controlling authority in this regard well in time. However, he/she shall not be entitled for contractual amount for this period of absence from duty.
6. They will submit a certificate of his/her fitness from the CMO Hospital concerned.
7. They will be entitled to TA/DA, if required to go on tour in connection with the official duties, at the same rate as applicable to regular counterpart officials at the minimum of pay scale.
8. Provisions of service rules like FR,SR, Leave Rules, GPF Rules, Pension Rules & conduct Rules etc. as are applicable in case of regular employees will not be applicable in his/her case.
9. No travelling allowance will be paid to them for joining duties in the office.
10. They shall have to produce an affidavit to the effect that there is no court case/criminal/vigilance or appeal thereof pending for adjudication in any court of Law in or outside the State of Himachal Pradesh against them.
11. In case, the contract appointee do not report for duty within the stipulated time period to the allotted station or brought outside influence for change of station, in that event the offer of appointment will stand automatically cancelled.

12. In rare and exceptional circumstances if a contractual employee is transferred to another station/cadre/establishment on his /her own request with the approval of the competent authority, he/she shall be treated as fresh appointee in the new station/cadre/establishment and the services rendered on contract basis in the earlier cadre/establishment on appointment/transfer to another station/cadre/establishment will not be counted for regularization purposes and for any other financial benefits. The contract appointee will be treated as fresh appointee for all intents and purpose.
13. The services of the incumbents appointed on contract basis will be regularized once in a year as per provisions of instructions issued by the Department of Personnel vide letter No. PER(AP)-C-B(2)-2/2015, dated 02-12-2023 and any amendment issued from time to time, in future.

If the offer of appointment, on the above terms and conditions is acceptable to the above named candidates, they may report for duty upto 29-01-2025 positively. They are further directed to execute the enclosed contract Agreement and affidavit as stipulated in conditions No. 10 above on the stamp paper of Rs. 10/- (Ten Rupees).

The appointment shall be considered provisional till the verification of character and antecedents, which will be carried out on the basis of self declaration form (copy enclosed), submitted by the candidates at the time of Joining duties, certifying therein that all facts and detail given are correct. In case, character and antecedents of the candidate are not found verified or any false information is given by the candidates in self declaration, the provisional appointment will be cancelled forthwith and criminal legal action will be taken as a consequence.

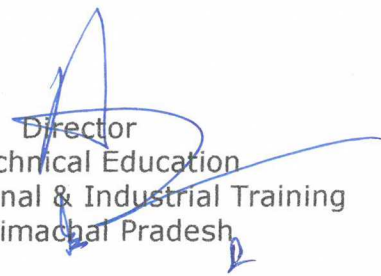

Director
Technical Education
Vocational & Industrial Training
Himachal Pradesh

Endst. No. STV(TE)HB(2)7/07/Requisition(Class-III)/JOA(IT)- Dated..... 13/01/2025
Copy to:- 943-952

1. The Secretary, Himachal Pradesh Rajya Chayan Aayog, Hamirpur, Distt. Hamirpur w.r.t. his office letter referred as above for information please.
2. The Secretary(Technical Education Vocational & Industrial Training)to the Govt. of Himachal Pradesh Shimla w.r.t. letter as referred above for information please.
3. The Chief Medical Officer concerned.
4. Individual concerned through registered post.
5. The D.D.O. Directorate of Technical Education, Sundernagar.
6. P.S. to Director (TE) for information and record.
7. All the Head of Institutions concerned with the direction that the duly attested copies of the certificate be kept in the personal file for office

record after due verification and ensure that the candidate is fulfilling the requisite qualification to the post. One set of attested copies of certificate be also sent to this Directorate alongwith joining of the candidate.

8. The Branch Officer, CCDC Branch to upload the same on Departmental website.
9. Guard file.


Director
Technical Education
Vocational & Industrial Training
Himachal Pradesh

ANNEXURE-"B"

Form of Contract/agreement to be executed between the(Name of the post) and the Government of Himachal Pradesh, through Director of Technical Education:-

This agreement is made on this day of in the year.....between. Sh./Smt.S/O/D/O/W/O Sh. R/O Village PO..... Tehsil.....District..... HP. Contract appointee (here in after called the **(FIRST PARTY)**, AND The Governor, Himachal Pradesh through Director of Technical Education (here in after the **SECOND PARTY**).

Whereas the **SECOND PARTY** has engaged the aforesaid **FIRST PARTY** and the **FIRST PARTY** has agreed to serve as a on contract basis on the following terms and conditions.

1. That the **FIRST PARTY** shall remain in the service of the **SECOND PARTY** as a.....for a period of one year commencing on day of And ending on the day of It is specifically mentioned and agreed upon by the both the parties that the contract of the **FIRST PARTY** with **SECOND PARTY** shall ipso-facto stand terminated on the last working day i.e. on..... And information notice shall not be necessary.

Provided that for further extension/renewal of contract period the HOD shall issue a certificate that the service and conduct of the contract appointee was satisfactory during the year and only then the period of contract is to be renewed/extended.

2. The contractual amount of the **FIRST PARTY** will be Rs..... per month (which shall be 60% of the first cell of the applicable level of pay matrix of the corresponding cadre, as per H.P. Civil Service (Revised Pay) Rules, 2022.

3. The service of **FIRST PARTY** will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found satisfactory. In case the contract appointee is not satisfied with the termination orders issued by the appointing Authority, he/she may refer an appeal before the Appellate Authority, who shall be higher in rank to the appointing authority, within a period of 45 days, from the date on which on which a copy of termination orders is delivered to him/her.

4. Contract Appointee JOA(IT) will be entitled for one day's casual leave after putting one month service, 10 day's Medical leave and 5 days Special leave, in a calendar year, A female contract appointee with less than two surviving children may be granted maternity leave for 180 days'. A female contract appointee JOA (IT) shall also be entitled for maternity leave not exceeding 45 day's (irrespective of the number of surviving children) during the entire service, in case of miscarriage including abortion, on production of medical certificate issued by the authorized Government Medical Officer. A contract appointee JOA (IT) shall not be entitled for Medical Reimbursement and LTC etc.. No leave of any other kind except above is admissible to the contract appointee.

Un-availed causal leave, medical leave and special leave can be accumulated up to the calendar year and will not be carried forward for the next calendar year.

5. Unauthorized absence from the duty without the approval of Controlling Officer shall automatically lead to the termination of the contract. However, in exceptional cases where the circumstances for un-authorized absence from duty were beyond his/her control on medical grounds, such period shall not be excluded while considering his/her case for regularization but the incumbent shall have to intimate the controlling authority in this regard well in time. However, the contract appointee JOA (IT) shall not be entitled for contractual amount for this period of absence from duty.

Provided that he/she shall submit the certificate of illness/fitness issued by the Medical Officer, as per prevailing instructions of the Government.

6. An official appointed on contract basis who have completed three years tenure at one place of posting will be eligible for transfer on need based wherever required on administrative grounds.

7. Selected candidate will have to submit a certificate of his/her fitness issued by a medical Board in case of a Gazetted Government servant and by Government Medical officer in the case of a Non-Gazetted Government servant. In case of women candidates who are to be appointed against posts carrying hazardous nature of duties, and in case they have to complete a period of training as a condition of service, such women candidate, who as a result of tests is found to be pregnant of twelve weeks standing or more shall be declared temporarily unfit and her appointment shall be held in abeyance until the confinement is over. Such women candidate be re-examined for medical fitness six weeks after the date of confinement, and if she is found fit on production of medical fitness certificate from the authority as specified above, she may be appointed to the post kept reserved for her.

8. Contract appointee shall be entitled to TA/DA if required to go on tour in connection with his/her official duties at the same rate as applicable to regular counter-part official at the minimum of the pay scale.

9. The Employees Group Instructor Scheme as well as EPF/GPF will not be applicable to contractual appointees(s).

IN WITNESS, the FIRST PARTY AND SECOND PARTY have herein to set their hands the day, month and year first, above written

IN THE PRESENCE OF WITNESS

1.....
.....

(SIGNATURE OF FIRST PARTY)

2.....
.....
(Name and full address)

IN THE PRESENCE OF WITNESS

1.....
.....

(Name and full address)
(SIGNATURE OF SECOND PARTY)

2.....
.....

(Name and full address)