

Minutes of Meeting

Meeting	Minutes of the 11 th meeting of State Steering Committee held under the Chairmanship of Sh. Sanjay Gupta, Principal Secretary (T.E.) to the Govt. of Himachal Pradesh
Date /Place	15.10.2015 AT 12:00 Noon Committee Room, Armsdale Building, H.P. Secretariat, Shimla-2.
Present	<ol style="list-style-type: none"> 1. Sh.Rajesh Sharma ,Spl. Secretary Finance to the Govt. of Himachal Pradesh 2. Sh. Rajeshwar Goel, Director, T E.- Member Secretary. 3. Sh. Laxmi Nand Kashyap, Under Secretary, Technical Education 4. Sh. Rajinder Guleria, President , BBN Industries Association- Member 5. Sh. Ashok Kumar Sethi- M/s Ashoka Furniture House, Mandi- Member 6. Sh.Suresh Kumar Sharma, Resident Director , Rep of PHDCC- Member 7. Sh. Sandeep Sharma Resident Officer PHDCCI 8. Sh. Deepak Angra, Technical Officer- Member 9. Sh. P.R. Chauhan, Deputy Controller (F&A) T.E.- Member <p style="text-align: center;">In addition to the above, the following Officers/Officials of the Department were also present</p> <ol style="list-style-type: none"> 1. Sh. Davinder Singh, Dy. Director(Trg) Technical Education 2. Sh. Lalit Kumar, Asstt, Director(Trg) Technical Education 3. Sh. Sunil Sharma, Principal, ITI Shamshi 4. Sh. Sanjay Gupta, Principal, ITI Nahan(W) 5. Sh. Sanjeev Sahotra, Principal, ITI, Nurpur 6. Sh. RS Banyal, Principal, ITI Sundernagar (PWD) 7. Sh. P.D Sharma, Principal ITI Poanta Sahib 8. Sh. J. D. Sharma, Principal, ITI Chamba 9. Sh. M.K. Sharma, Principal ITI, Dharamshala 10. Sh. Kuldeep Singh, Principal, ITI Nehranpukhar 11. Sh. P.C. Attri , Principal, ITI Bangana 12. Sh. Anshul Bhardwaj, Principal, ITI Berthin 13. Sh. Ajay Guleria, Principal, ITI Hamirpur 14. Sh. Yudhvir Singh Saphia, Group Instructor, ITI Jubbal 15. Sh. Sunil Kumar Patial, Group Instructor, ITI Dharamshala 16. Sh. Inder Singh Thakur, Group Instructor, ITI Bilaspur 17. Sh. Mehar Chand Thakur, Group Instructor, ITI Bilaspur 18. Sh. L.R Verma, Group Instructor, DDO, ITI Chopal 19. Smt. Niketa Kashyap, HCM, ITI Kasauli 20. Sh. Sunil Kumar, Instructor, ITI Rajgarh

Minutes	<p>11.1 Confirmation of the Minutes of 10th Meeting of State Steering Committee held on 25-07-2014 at Shimla:</p> <p>The Minutes of the 10th State Steering Committee (SSC) meeting held on 25-07-2014 were confirmed.</p>
	<p>11.2 Action Taken Report</p> <p>The Committee members expressed their satisfaction over the action taken by the Department with regard to the decisions taken in the 10th Meeting of the SSC. Further, following decisions were taken during discussion with respect to some of the points of the Action Taken Report:-</p> <ul style="list-style-type: none"> ➤ Point 10.11: The Committee desired to set a time line to establish SSC Secretariat cum Office at the Directorate of Technical Education in view of the increasing workload and number of Institutions. It was decided to renovate and furnish the ground floor of the Directorate recently vacated by ITI(PWD) Sundernagar so that it may be used as SIC Secretariat. The Committee approved that this floor may be renovated by incurring the expenditure from SIC and other funds available in the Directorate of Technical Education and the Secretariat may be made functional by the start of the next financial year. ➤ Point 10.18.b(vi): The Committee decided that training on Modular Furniture may be started at ITI Mandi on trial basis under SCVT. Sh. Ashok Kumar Sethi, Member of Committee has agreed to render his help and advice in this regard. Besides, the matter may be taken up with DGT for incorporation of Modular Furniture part in Carpenter trade syllabus. ➤ Point 10.18. b(ix): The Committee suggested that more Industrial visits may be arranged for the trainees of the ITIs for industrial environment exposure to them. Also, for two year trades, 2 month in-plant

training may be imparted to the trainees in the last semester. Industry shall provide stipend to the trainees during in-plant training. Grading/assessment marks may be introduced for in-plant training so that trainee can understand its importance and attend full training. The recommendations of SSC may be forwarded to DGT for incorporation of the same in the Syllabus.

- **Point 10.18. b(xiv):** The Committee expressed its satisfaction over SMS gateway of Department. After discussion it was decided that SMS facilities be extended/decentralized to the institute level in order to increase the efficiency of the delivery systems. Necessary action be taken by the Directorate of Technical Education in this regard.
- **Point 10.18 b(xv):** The representatives of PHD CCI informed that the PHD CCI shall like to participate in the Entrepreneurship Development Programmes (EDP) and shall shortly submit a proposal in this regard.
- **Point 10.18. b(xix):** The Committee desired that the training facilities of Govt. ITIs may also be used for training of the in-service candidates /employees of various Government Departments/Agencies. Directorate of Technical Education may examine and explore the possibilities in this regard. Presently, the Govt. Polytechnics are also imparting similar trainings through their Departments of Continuing Education.
- **Point 10.18. b(xxii):** Sh. Suresh Kumar Sharma, Resident Director , Rep of PHDCC-Member and Sh. Sandeep Sharma Resident Officer PHDCCI apprised the Committee that the company manufacturing Singer Sewing Machines has a policy for training on their sewing machines and after training the Company gives sewing machines to the trainees. The Chairman desired that Directorate of Technical Education may take up the matter with the above Members

	<p>to find ways to engage the Singer Sewing Machine Company for the benefit of trainees of the Department.</p> <p>➤ Point 10.18. b(xxvi): The Committee desired that more emphasis be given on etiquette training for LMV Driving training under HSRT. After detailed discussion it was decided to outsource/call expert lecturers from private service providers for etiquette training. Directorate of Technical Education to examine and explore the possibilities in this regard.</p>
	<p>11.3 Revised KPI's for Institutes under PPP mode :</p> <p>DGT has issued the guidelines regarding new Key Performance Indicators for the Govt. ITIs covered under the scheme of "Up-gradation of 1396 Govt. ITIs under PPP mode". As per the new guidelines the better performing ITIs will be given incentives and non performing IMCs shall be penalized. Director Technical Education cum Member Secretary SSC apprised the Committee that non-achievement of KPI's may attract Penalty as :(i). Prepayment on Rs. 10 Lakh for every default. (ii) Chairman to be changed within six months if the defaults continue for more than 2 years. (iii) If State does not change the Chairman of the IMC, then Bank Accounts of IMC can be frozen by the Central Government.</p> <p>The Department has already conveyed the revised KPIs to all the IMC's for strict compliance. After detailed discussion, the Committee approved to adopt the guidelines for implementation in the State as issued by the DGT in letter and spirit and suggested that a Monitoring Cell may also be constituted at the Directorate level for continuous monitoring. The Committee desired that the Chairman IMC and Principals of ITIs where utilization of funds is low, may again be apprised regarding new guidelines and that they may be instructed to make greater efforts to expedite the development of the ITI as per the approved IDP and within the given time frame.</p>

	<p>11.4 Ex-Post-Facto approval of Reconstitution of Institute Management Committee(s):</p> <p>The Committee discussed and accorded the Ex-Post facto approval in respect of the IMCs of the ITIs which were reconstituted by the State Govt. viz. IMCs of ITIs Arki, Rajgarh, Bagsaid, Jawali, Bilaspur, Bilaspur (W), Chachiot, Khundian, Sandhole, Dhameta, Shahpur, Shimla , Shimla (W), Nahan, Nahan (W) and Saliana.</p>
	<p>11.5 Ex-Post Facto approval of Institute Development Plan (IDP) of ITI Nalagarh as Model ITI under Centrally Sponsored Scheme</p> <p>After a detailed discussion, the Committee approved the Ex-Post facto approval of IDP for the up gradation of Govt. ITIs Nalagarh and Baroh which were submitted to the Govt. of India, Ministry of Skill Development and Entrepreneurship (MSDE), Director General of Training, New Delhi. These ITI's are to be up-graded as Model ITIs under Centrally Sponsored scheme. Govt. of India has so far approved only one proposal i.e. of ITI, Nalagarh. An amount of ₹ 9.13 Crore has been sanctioned for the up-gradation of ITI, Nalagarh in the ratio of 70:30 as Central and State Share respectively. It was also decided to request the DGT for also granting its approval for the upgradation of the Baroh ITI as a Model ITI. The Director, Technical education also intimated that the proposal regarding creation of additional posts for Model ITI, Nalagarh is being sent to the State Govt.</p>

11.6 Establishment of Regional Vocational Training Institute (RVTI) in the State.

The Director Technical Education cum Member Secretary SSC apprised the SSC about establishment of the Regional Vocational Training Institute (RVTI) at Jundla in Distt Shimla by the Govt. of India, Ministry of Skill Development and Entrepreneurship (MSDE), Director General of Training, New Delhi. The State Govt. has provided the land for establishment of this institute and free accommodation for the temporary campus. The Institute has started functioning from August 2015 with three trades initially i.e. Fashion Design & Technology, Architectural Assistant and Food & Beverage Service Assistant and one trade of Fashion Design & Technology under CITS.


11.7 Ex-Post Facto permission to engage the Advocate for filing the reply on behalf of various IMCs of ITIs and incurring the expenditure from IMC fund of the concerned IMC.

The Committee accorded the Ex-post facto approval / approval to the various IMCs of ITIs to engage Advocates for defending the cases filed by a number of Trainers / Supporting staff working under respective IMCs of ITIs against the Member Secretary of IMC. It was also proposed to grant Ex-post facto approval / approval to incur the expenditure on account of payment of fee to the Advocates from the IMC fund of the respective ITI.

	<p>11.8 Regarding Approval of Income/Expenditure account of The IMCs of ITIs covered under the scheme of “Up gradation of 1396 Govt. ITIs under Public Private Partnership mode.</p> <p>A detailed discussion was held by the Committee regarding expenditure incurred in 33 Nos. of Govt. ITIs which were covered under the scheme “Up gradation of 1396 Govt. ITIs under Public Private Partnership mode”, whereby the Govt. of India has given Rs. 82.50 Crore as interest free loan during the period 2007-08 to 2011-12. An expenditure of Rs 77.97 crore has been incurred as on 30-9-2015. The Committee expressed its satisfaction over achievement of targets by most of the ITI’s. However, the Committee expressed its concern w.r.t. the low-performing IMC’s/ITI’s and directed them to do the needful within this financial year.</p>
	<p>11.9 Establishment of Advanced Training Institute (ATI) in District Kangra.</p> <p>The Director Technical Education cum Member Secretary SSC apprised the SSC about the proposal regarding establishment of Advanced Training Institute (ATI) in Kangra District which was submitted to the Govt. of India, Ministry of Skill Development and Entrepreneurship, DGT, New Delhi. The Govt. of India has floated the Request for Proposal (RFP) for establishment of 12 ATI’s in the Country, including the one in Kangra District of the State, under Public Private Partnership mode. The Department has taken into possession the land measuring 3-26-83 Hectare in Mohal Thana Lahar of District Kangra which has been transferred</p>

	<p>by the Revenue Dept. for the establishment of the above mentioned ATI.</p>
	<p>11.10 Regarding payment of remuneration to the Trainers / other supporting staff engaged under IMCs of respective ITIs.</p> <p>A detailed discussion was held on the issue pertaining to the remuneration to the Trainers/other supporting staff engaged under IMC's as per the Guidelines of DGT which were issued vide letter No. D.G E&T-35 (1396)/Tamilnadu/2012-NIC dated 21-01-2015 whereby the Monthly remuneration to staff engaged under IMC shall be paid @ Rs. 14000/- per month by the IMC from out of the Loan interest accrued and it has been suggested to compensate the amount above Rs 14000/- by the State Government from their own funds. Since the IMCs are already paying Rs 14100/- from IMC funds , the Committee approved that the additional Rs. 100/- P.M. may also be paid , wherever applicable, out of the Institute Development Fund collected from the trainees undergoing training under self -financed Scheme.</p>
	<p>11.11 Policy for regularization of Staff engaged under SWF/Institute Management Committees /Other Scheme of ITIs.</p> <p>The Director Technical Education cum Member Secretary SSC apprised the SSC about the Notification No. EDN(TE)B(1)2/2015 dated 03rd Oct 2015 issued by the State Government for conversion of the services of the Staff</p>

	<p>engaged under SWF/Institute Management Committees/ Other Schemes of ITIs into contractual services in respect of those who have rendered 7 years of service under contract or have completed 9600 hours on hourly basis whichever is earlier on the specified terms and conditions.</p>
	<p>11.12 Regarding Engagement of teaching faculty and supporting Staff on outsource basis</p> <p>The Committee was apprised that the staff (teaching faculty/ supporting staff) is required to be engaged under IMC's of ITIs on outsource basis strictly on need basis for smooth functioning of the institute. It was also decided that outsource agency may be engaged for hiring the services of the teaching faculty/ supporting staff centrally as per terms and conditions if the number of similar posts are more in respect of various ITIs and if the requirement is of particular ITI and of particular post, outsource agency may engage locally after completing all codal formalities. In any case, the amount payable to the outsource agency will not be more than what is being paid to the Trainers / supporting staff, as the case may be. This amount shall be inclusive of the service charges / other taxes as applicable from time to time.</p>
	<p>The meeting ended with a vote of thanks to the Chair.</p>


 Member Secretary
 State Steering Committee