

**DIRECTORATE OF TECHNICAL EDUCATION  
VOCATIONAL & INDUSTRIAL TRAINING  
HIMACHAL PRADESH SUNDER AGAR**

**OFFICE ORDER**

No. 276

Dated 01/ Feb. 2025

As per the recommendations of the Secretary, Himachal Pradesh Rajya Chayan Aayog, Hamirpur received vide letter No. HPSSC-C(2)-37/2022-2488 dated 26/12/2024 the following candidates are hereby offered appointment to the post of Workshop Instructor (Architecture) Post Code 997 purely on contract basis, initially for a period of one year on fixed contractual amount Rs. 22860/-PM (equal to 60% of the first cell of level-10 of the Pay Matrix of the corresponding cadre of employee) as per Rule 3(j) of the H.P. Civil Services (Revised Pay)Rules, 2022 subject to the conditions that the joining shall be considered upto 10/02/2025 including joining time, in the public interest, on the following terms & conditions:-

Sr. No.	Name and address of candidates	Category	Proposed Place of posting
1	Smt. Urvashi Sharma D/o Sh. Daleep Kumar, V.P.O Kasba Kotla, Tehsil Jaswan, Distt. Kangra, H.P -177111	General	Dr. B.R Ambedkar Govt. Polytechnic Ambota Distt. Una (HP)

**TERMS AND CONDITIONS:**

1. They will be paid a fixed contractual amount @ Rs. 22860/- per month.
2. The Service of the contract appointee will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found satisfactory. In case the contract appointee is not satisfied with the termination orders issued by the Appointing Authority, he/she may prefer an appeal before the Appellate Authority who shall be higher in rank to Appointing Authority, within a period of 45 days, from the date on which a copy of termination orders is delivered.
3. They will be entitled for one day's casual leave after putting in one month service. A female contract appointee with less than two surviving children may be granted maternity leave for 180 days. A female contract appointee shall also be entitled for maternity leave not exceeding 45 days (irrespective of number of surviving children) during the entire service, in case of miscarriage including abortion on production of Medical Certificate issued by the authorized Government Medical Officers. However, he/ she will also be entitled for 10 days Medical Leave and 05 days Special Leave. He/she shall not be entitled for Medical reimbursement and LTC, etc. No leave of any kind except above is admissible to him/her.
4. Unauthorized absence from duties without approval of the Controlling Officer shall automatically lead to the termination of the contract agreement. However, in exceptional cases where the circumstances for un-authorized absence from duty were beyond their control on medical grounds, such period shall not be excluded while considering their control on medical grounds, such period shall not be

excluded while considering their case for regularization but the incumbent shall have to intimate the controlling authority in this regard well in time. However, he/she shall not be entitled for contractual amount for this period of absence from duty.

5. They will submit a certificate of his/her fitness from the CMO Hospital concerned.
6. They will be entitled to TA/DA, if required to go on tour in connection with the official duties, at the same rate as applicable to regular counterpart officials at the minimum of pay scale.
7. Provisions of service rules like FR,SR, Leave Rules, GPF Rules, Pension Rules & conduct Rules etc. as are applicable in case of regular employees will not be applicable in his/her case.
8. No travelling allowance will be paid to them for joining duties in the office.
9. They shall have to produce an affidavit to the effect that there is no court case/criminal/vigilance or appeal thereof pending for adjudication in any court of Law in or outside the State of Himachal Pradesh against them.
10. In case, the contract appointee do not report for duty within the stipulated time period to the allotted station or brought outside influence for change of station, in that event the offer of appointment will stand automatically cancelled.
11. In rare and exceptional circumstances if a contractual employee is transferred to another station/cadre/establishment on his /her own request with the approval of the competent authority, he/she shall be treated as fresh appointee in the new station/cadre/establishment and the services rendered on contract basis in the earlier cadre /establishment on appointment/transfer to another station/cadre/establishment will not be counted for regularization purposes and for any other financial benefits. The contract appointee will be treated as fresh appointee for all intents and purpose.
12. The services of the incumbents appointed on contract basis will be regularized once in a year as per provisions of instructions issued by the Department of Personnel vide letter No. PER(AP)-C-B(2)-2/2015, dated 02-12-2023 and any amendment issued from time to time, in future.

If the offer of appointment, on the above terms and conditions is acceptable to the above named candidates, they may report for duty upto 10/02/2025 positively. They are further directed to execute the enclosed contract Agreement and affidavit as stipulated in conditions No. 10 above on the stamp paper of Rs. 10/- (Ten Rupees).

The appointment shall be considered provisional till the verification of character and antecedents, which will be carried out on the basis of self-declaration form (copy enclosed), submitted by the candidates at the time of Joining duties, certifying therein that all facts and detail given are correct. In case, character and antecedents of the candidate are not found verified or any false

information is given by the candidates in self-declaration, the provisional appointment will be cancelled forthwith and criminal legal action will be taken as a consequence.

(Akshey Sood, HPAS)  
Director

Technical Education  
Vocational & Industrial Training  
Himachal Pradesh, Sundernagar

Endst. No. STV(TE)HB(2)8/Requisition/Class-III(Poly)-

Dated 01 Feb. 2025

Copy to:-

3764-3770

1. The Secretary, Himachal Pradesh Rajya Chayan Aayog, Hamirpur, Distt. Hamirpur w.r.t. his office letter referred as above for information please.
2. The Secretary (Technical Education, Vocational & Industrial Training) to the Govt. of Himachal Pradesh Shimla for information please.
3. The Chief Medical Officer concerned.
4. The Principal, Dr. B.R. Ambedkar Govt. Polytechnic, Ambota Distt. Una for information and necessary compliance.
5. Individual concerned through registered post.
6. P.S. to Director (TE) for information and record.
7. The Branch Officer, CCDC Branch to upload the same on Departmental website.
8. Guard file.

(Akshey Sood, HPAS)  
Director

Technical Education  
Vocational & Industrial Training  
Himachal Pradesh, Sundernagar