

DIRECTORATE OF TECHNICAL EDUCATION  
VOCATIONAL & INDUSTRIAL TRAINING  
HIMACHAL PRADESH SUNDER AGAR

No. 2536

OFFICE ORDER

Dated 29/09/22

On the recommendations of the Secretary, Himachal Pradesh Staff Selection Commission, Hamirpur received vide his office letter No. HPSSC-C-(2)-124/20-17723 dated 12/09/2022, Sh. Rashpal S/o Sh. Chunni Lal, Vill, Amtrar Bheda Banjar, Tehsil Nagrota Bagwan, Distt kangra-176056 is hereby offered the appointment to the post of Hostel Supdt,-cum-PTI on contract basis, on a fixed monthly contractual emoluments of Rs. 21360/-PM (equal to 60% of the first cell of level-9 of the Pay Matrix, of the corresponding cadre of employee as per HPCS(RP) Rule, 2022) in the Department of Technical Education, Vocational & Industrial Training, Himachal Pradesh and posted as such at Govt. Industrial Training Institute Shahpur, District Kangra, on the following terms & conditions;

TERMS AND CONDITIONS:

1. The contractual appointees shall furnish the agreement and undertaking duly attested by the Competent Authority as per Annexure-B (copy enclosed) before his joining.
2. The contractual appointees will be paid consolidated fixed contractual amount of Rs. 21360/-PM (equal to 60% of the first cell of level-9 of the Pay Matrix of the corresponding cadre of employee as per HPCS (RP), Rule 2022) of the post of Hostel Supdt.-cum-PTI and no other allied benefit such as seniority/selection scales etc. will be given.
3. They shall remain engaged on contract basis for a period of one year after which his engagement shall automatically cease to be effected i.e. their services shall automatically stand terminated unless the contract is renewed subject to satisfactory work and conduct. No Separate intimation of his/ termination of services shall be given to him.
4. The service of the Contract employees shall be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointees is not found satisfactory.
5. Contractual appointees shall be entitled to one day's casual leave after putting one month service. However, the contractual employees will also be entitled for 10 days Medical Leave and 5 days special leave. He shall not be entitled for Medical Re-imburement and LTC etc.
6. Unauthorized absence from the duty without the approval of the Controlling Officer shall automatically lead to the termination of the contract. Contract employees shall not be entitled for contractual amount for the period of absence from duty.
7. A candidate appointed on contract basis and has completed three (03) years tenure at one place of posting, can be transferred on need based basis wherever required on administrative grounds, as per the policy prescribed thereto.

8. The selected candidates shall have to submit a certificate of her fitness from a Government Medical Officer /Registered. Medical Practitioner.
9. A selected candidate shall have to produce the educational qualification/professional certificate, character certificate, Bonafide Himachali Certificate, Category Certificate (i.e. Gen SC/OBC/ST/EWS, if any) at the time of her joining.
10. A contractual employees shall be entitled to TA/DA if required to go on tour in connection with his official duties at the same rate as applicable to regular counterpart official at the minimum of pay scale.
11. In case he intends to leave the engagement or employment he will give at least one month's notice to that effect(specifying the date) and obtain a proper relieving from the Head of the Institute concerned. If, the period of notice fall short of one month, he will have to deposit the amount for balance period.
12. A contractual employee has no claim or right for regularization of his service.
13. The aforesaid engagement may be terminated even before the expiry of the terms laid down in the preceding clause for any misconduct or breach of discipline or inefficiency in the performance of duties and moral turpitude including cases of misconduct.
14. Provisions of service rules like FR, SR, Leave Rules, GPF Rules, Pension Rules & Conduct Rules etc. as are applicable to the regular employees shall not be applicable to the Contract appointees.
15. The service rendered on contract basis shall not be counted towards qualifying service and pensioner benefits etc.

If the offer of appointment is acceptable to the candidate, then he should report to his place of posting within 15 days from the issuance of these orders failing which the offer of appointment shall stand cancelled.



(Vivek Chandel, HPAS)  
Director Technical Education  
Vocational & Industrial Training

Endst. No. STV (TE) HB (2)5/Reqistion. /Class-III/ Hostel Supdt.-cum-PTI  
Copy to: 87712-717 Dated: 29/09/22

1. The Secretary (Technical Education) to the Govt. of H.P. Shimla for favour of information please.
2. The Secretary, Himachal Pradesh Staff Selection Commission, Hamirpur, w.r.t. letter No HPSSC-C-(2)-124/20-17723 dated 12/09/2022 for information please.
3. The Principal, Govt. ITI, Shahpur Distt Kangra, Shimla for information with direction that all the testimonials and relevant document/certificates may please be checked /verified from the original(s) before the joining of the official.
4. PS to the Director.
5. Individual concerned by Name through Registered Post.
6. PF of the concerned officials/Guard File.
7. CCDC Branch (Internal) with the direction to upload the same on the Departmental website.



(Vivek Chandel, HPAS)  
Director, Technical Education  
Vocational & Industrial Training  
Himachal Pradesh Sundernagar

**ANNEXURE-"B"**

Form of contract/ agreement to be executed between the ..... & the Government of Himachal Pradesh through .....

This agreement is made on this..... day of..... in the year..... Between Sh./ Smt..... S/o/ D/o Shri..... R/o....., contract appointee (hereinafter called the FIRST PARTY), AND The Governor, Himachal Pradesh through....., Himachal Pradesh (here-in-after called the SECOND PARTY).

Whereas, the SECOND PARTY has engaged the aforesaid FIRST PARTY and the FIRST PARTY has agreed to serve as .....on contract basis on the following terms and conditions:-

1. That the FIRST PARTY shall remain in the service of the SECOND PARTY as ..... for a period of one year commencing on day of ..... and ending on the day of..... It is specifically mentioned and agreed upon by both the parties that the contract of the FIRST PARTY with SECOND PARTY shall ipso-facto stand terminated on the last working day i.e. on .....and information notice shall not be necessary:

Provided that for-further extension/renewal of contract period the HOD shall issue a certificate that the service and conduct of the contract appointee was satisfactory during the year and only then the period of contract is to be renewed/extended.

2. The contractual amount of the FIRST PARTY will be Rs...../- per month.
3. The service of FIRST PARTY will be purely on temporary basis. The appointment is liable to be terminated in case the performance/ conduct of contract appointee is not found satisfactory, In case the contract appointee is not satisfied with the termination orders issued by the Appointing Authority, he/she may prefer an appeal before the Appellate Authority who shall be higher in rank to the Appointing Authority, with in a period of 45 days, from the date on which a copy of termination orders is delivered to him/her.
4. The contract appointee will be entitled for one day's casual leave after putting one month's service, 10 days' medical leave and 5 days' special leave, in a calendar year. A female contract appointee with less than two surviving children may be granted maternity leave for 180 days'. A female contract appointee shall also be entitled for maternity leave not exceeding 45 days' (irrespective of the number of surviving children) during the entire service, in case of miscarriage including abortion, on production of medical certificate issued by the authorized Government Medical Officer. A contract employee shall not be entitled for medical re-imburement and LTC etc. No leave of any other kind except above is admissible to the contract appointee.  
Un-availed casual leave, medical leave and special leave can be accumulated up to the calendar year and will not be carried forward for the next calendar year.
5. That Unauthorized absence from the duty without the approval of the Controlling Officer shall automatically lead to the termination of the contract. However, in exceptional cases where the circumstances for un-authorized absence from duty were beyond his/her control on medical grounds, such period shall not be excluded while considering his/her case for regularization but the incumbent shall have to intimate the controlling authority in this regard well in time. However, the contract appointee shall not be entitled for contractual amount for this period of absence from duty:

Provided that he/she shall submit the certificate of illness/fitness issued by the Medical Officer, as per prevailing instructions of the Government.

6. Selected candidate will have to submit a certificate of his/her fitness issued by a Medical Board in the case of a Gazetted Government servant and by Government Medical Officer in the case of a Non-Gazetted Government servant. In case a women candidates who are to be appointed against posts carrying hazardous nature of duties, and in case they have to complete a period of training as a condition of service, such woman candidate, who as a result of tests is found to be pregnant of twelve weeks standing or more shall be declared temporarily unfit and her appointment shall be held in abeyance until the confinement is over . Such woman candidate be re-examined for medical fitness six weeks after the date of confinement, and if she is found fit on production of medical fitness certificate from the authority as specified above, she may be appointed to the post kept reserved for her.
7. Selected candidate will have to submit a certificate of his/her fitness issued by a Medial Board in the case of a Gazetted Government servant and by Government Medical Officer in the case of a Non-Gazetted Government servant. In case of women candidates who are to be appointed against posts carrying hazardous nature of duties, and in case they have to complete a period of training as a condition of service, such woman candidate, who as a result of tests is found to be preganatn of twelve weeks' standing or more shall be declared temporarily unfit and her appointment shall be held in abeyance until the confiment is over. Such woman candidate be re-examined for medical fitness six weeks after the date of confinement, and if she is found fit on production of medical fitness certificate from the authority as specified above, she may be appointed to the post kept reserved for her.
8. That contract appointee shall be entitled to TA/DA if required to go on tour in connection with his official duties at the same rate as applicable to regular counter-part official at the minimum of pay scale.
9. That Employees Group Insurance Scheme, EPF/GPF will not be applicable to the contractual appointee(s).

IN WITNESS the FIRST PARTY AND SECOND PARTY have herein to set their hands the day, month and year first, above written.

IN THE PRESENCE OF WITNESS:

1.....  
 .....  
 .....  
 (Name and full address)

(Signature of the FIRST PARTY)

2.....  
 .....  
 .....  
 (Name and full address)

IN THE PRESENCE OF WITNESS:

1.....  
 .....  
 .....  
 (Name and full address)

(Signature of the SECOND PARTY)

2.....

.....

.....  
(Name and full address)