

Short Term Skill Development Course

Basic Course in Garment Stitching

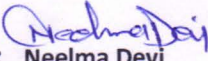
Duration:-270 Hrs./6 Months


Fees: Rs. 1200/-per Candidate

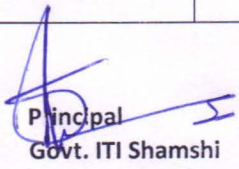
Note:- Classes will be conducted on Govt. Holidays & Sunday

Syllabus

Sr. No.	Hours	Theory	Practical	Remarks
1	30	Introduction to the trade Sewing machine parts, Care and maintenance with safety precautions	Basic stitches and decorative stitches. Table cloth Practice of machining. Handling of Tools etc.	Raw material will be provided by the institute and finished job will be issued to the concerned trainees
2	45	Kinds of seams different types of darts and pleats. Drafting, pattern making fabric estimation, cutting, sewing, pressing & folding of yoke frock, Body frock, Umbrella frock.	Practice of making seams, darts & pleats. Drafting, cutting and stitching of Yoke frock, Body frock, Umbrella frock	
3	45	Kinds of Tucks & Frills drafting, pattern making, Fabric estimation, cutting, sewing, pressing & folding of Ladies Shamies, Top, Blouse.	Practice of Tucks & Frills. Drafting, cutting and stitching of Ladies Shamies, Top and Blouse	
4	50	Different shapes of neckline. Drafting, pattern making. Fabric estimation, cutting, sewing, pressing & folding of Ladies suit, Nighty	Practice of different shapes of necklines. Drafting, cutting and stitching of Ladies suit and Nighty.	
5	50	Drafting, pattern making fabric estimation, cutting, sewing, pressing & folding of Square Cut Pajama, petticoat and palazzo	Drafting, cutting and stitching of Square cut pajama, petticoat and palazzo	
6	50	Drafting, pattern making fabric estimation, cutting, sewing, pressing & folding of Night Suit, Boys Shirt	Drafting, cutting and stitching of Night suit and Boys shirt	

Prepared by: 
Neelma Devi
Instructor Sewing Technology Trade
Govt. ITI Shamshi


Group Instructor
Govt. ITI Shamshi


Principal
Govt. ITI Shamshi

Short Term Skill Development Course Basic Course in Embroidery


Duration: - 270 Hrs./6 Months


Fees: Rs.1200/- per candidate

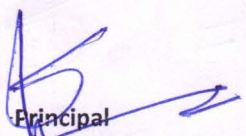
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Syllabus

Sr. No	Hours	Theory	Practical	Remarks
1.	30	Introduction to the Trade, machine, tools & equipments of the trade with safety precautions.	Working on Basic Stitches & Decorative Stitches Ladies hand kerchief & Gents hand kerchief knowledge to the machine.	Raw material will be provided by the institute and finished job will be issued to the concerned trainees
2.	30	Tracing method and precaution used during tracing.	Tracing method used in Cushion cover, Sofa back With embroidery stitches etc.	
3.	40	Basic embroidery stitches, Flat stitches, Loop stitches, Cross stitches, Knotted stitches.	Practice of starting and ending off of embroidery stitches. Pillow cover Machine cover With embroidery stitches.	
4.	50	Placement of Design.	Border, Spray, Corner and center design, Ladies suit with embroidery stitches Top etc.	
5.	60	Cross stitch, Patch work, Running stitch and Cut work.	Bed sheet with Pillow cover showing the use of cross stitch, running stitch and cut work.	
6.	60	Knowledge of quilting, padding and foam work. Dressing & Finishing embroidery Clothes.	Making of carry Bag with Foam, Dressing cover, Pillow cover, Quilt and Scenery etc.	

Prepared by: 
Trainer SOT(Emb.)Trade
Govt. ITI Shamshi


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Govt. ITI Shamshi


Principal
Govt. ITI Shamshi

Short Term Skill Development Course

LMV Driving

Duration:-60 hrs./1 Months

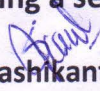
Fees:-3000/- per Candidate

Note:- Classes will be conducted on Govt. Holidays & Sunday

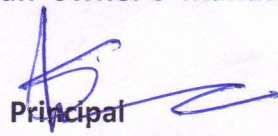
Syllabus

Hours.	Trade practical	Trade theory
5 hours	Safety precaution while handling to the equipment and machinery familiarisation with the name and location of different assemblies of motor vehicle.	Motor vehicle act legal awareness environmental education (pollution etc.) life in rice education, attitude and body language, traffic rules and signs. First aid, fire precaution and seat belt. Necessities of different assemblies of all type motor vehicle.
5 hours	Preliminary checking of the vehicle before driving. Straight driving on an open ground and practices in observing different gauges and meter while driving	Driving road rule. Knowledge about log book and different paper related to vehicle.
10hours	Practices in changing gears from a) Low gear to high gear and b) High gear to low gear.	Road traffic signal and hand signal.
10hours	straight driving on wide road and practices in changing gear from low gear to high gear and high gear to low gear	Type of clutch and brake, hand brake
8hours	Driving through lens and curves	Precaution to be taken while driving through lanes , curves and islands
5hours	Practices in reverse driving	Precaution to be taken at the time of reversing the vehicle.
2hours	Practices in driving through sand wet surface	Precaution to be taken while driving through sand and wet surface
2hours	Practices in driving steep slope and down hill	Precaution to be taken while driving over slope and down hill
2hours	Practices in parking vehicle. parallel parking and diagonal parking.	Precaution to be taken at the time of different kind of parking
5hours	Practices in driving over narrow bridges	Precaution to be taken while driving over narrow bridges.
3hours	Practices in overtaking another vehicle. Detection of minor fault while driving	Precaution to be taken at the time of over taking another vehicle
3hours	Driving on highway night driving.	Precaution to be taken while driving on highway and during night

Locating vehicle information, using a shop manual, and using an owner's manual, using a services information programme


Shashikant Sharma
Instructor MMV Trade
Govt. ITI Shamshi


Group Instructor
Govt. ITI Shamshi


Principal
Govt. ITI Shamshi

Short Term Skill Development Course

Beautician

Duration: - 150 hrs/3 Months

Fees: Rs.600 per candidate

Syllabus

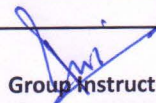
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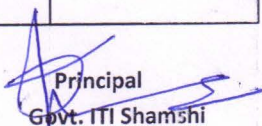
Hours	Theory	Practical	Remarks
Per 20 hrs	<u>Personality Development</u>		Raw material will be provided by the institute and finished job will be issued to the concerned trainees
	Personal Grooming	Personal Grooming	
	Hygiene Rules	Telephone Etiquettes	
	Professional Ethics	Working on improving poise	
	Communication Skill		
Per 15 hrs	<u>Sterilization & Sanitization</u>	Trolley Setting	
	Purpose	Pratice in using of all equip	
	Methods	ments use for sterilizing	
	Safety Precautions	& sanitizing	
Per 30 hrs	<u>Manicure & Pedicure</u>		
	Definition	Trolley Setting Client consultation	
	Purpose	Practice for Manicure &	
	Selection of tools &	Pedicure.	
	equipment		
	Product knowledge		
	Procedure		
	Safety Precautions		
	Contra Indications		
	Contra Actions		
After Care			
Per 30 hrs	<u>Temporary removal of</u>	Trolley Setting Client consultation	
	<u>superfluous hair</u>	Practice of Working	
	Hair Growth cycle	Bleaching eye brow Shaping	
	Purpose	Shaping upper lip, chin &	
	Definition	forehead by threading&	
	Types &Methods	Tweezing methodPatch test procedure	
	Client cnsultation		
	Product knowledge		
	Patch Test		
	Procedure		
	Contra actions		
	Safety Precautions		
After Care			
Per 55 hrs	<u>Meaning of massage</u>	Trolley Setting	
	Techniques of massage	Client consultation	
	Benefit of massage	Practice in facial according	
	Selection of tools &	to types of skin	
	equipment		
	Types of skin	Application of different	
	Procedure according to	types of pack according	
	skin type	to skin type.	
Safety Precautions			
After Care			

Prepared by:


Kanta Devi

**Trainer Basic Cosmetology
Govt. ITI Shamshi**


**Group Instructor
Govt. ITI Shamshi**


**Principal
Govt. ITI Shamshi**

Short Term Skill Development Course

LTV Driving


Duration:-60 hrs./1 Month


Fees:-4400/- per Candidate


Note:- Classes will be conducted on Govt. Holidays & Sunday

Syllabus

Sl. No.	Hours	Theory	Practical	Remarks
1	10 hrs.	Identification of different types of vehicle & make. Demonstration of vehicle specification data; Identification of vehicle Information Number (VIN). Identification of major assemblies of automobile, different categories of Vehicle. Registration Mark, Vehicle identification marks of Vehicle. Daily and periodically inspections of an automobile..	Preliminary checking of the vehicle. Practice in observing different gauges and meter while driving. Steering practice- a) Push and push method b) Hand over hand method Straight driving on wide open ground.	
2	10 hrs.	Accelerator, Clutch, brake (Service & Parking brake). Working temperature. Motor Vehicle Act. Driving road rules. Knowledge about log book and different papers related to the vehicle. Driver responsibilities on road. Road traffic signals , hand signals and traffic lights. Speed regulation on city road.	Practice in changing gear from:- a) Low gear to high gear b) High gear to low gear Adjusting free play in accelerator, Brake and clutch pedal and greasing. Straight driving on wide open road..	
3	10 hrs.	Precautions during pre-driving check before/ After sitting on driver seat adjusting of rear view mirror both left and right, seat and seat belt. Steering control- operation and function of each component.	Forward driving in second gear and third gear through traffic.	
4	10 hrs.	Precautions to be taken at the time of reversing the vehicle. Locating reverse gear in sitting position, speed control, steering in reverse gear (straight). Avoid clutch on riding while driving.	Practice in reverse driving. Practice in parking vehicle. Parallel parking and diagonal parking. Practice in driving steep slope downhill.	
5	10 hrs.	Precautions to be observed while changing lane, overtaking and being overtaken. High beam and low beam of head light.	Driving practice in – Overtaking – being overtaken using lights, signals and hand signals.	
6	10 hrs.	Studying Road rules and traffic signals. Maintenance of vehicle- Tire rotation-necessity- diagram of tire rotation. Maintenance of battery, air cleaner. Bleeding diesel fuel line.	Forward driving in top gear. Changing high gear to low gear. Night driving and use of dipper light. Rotating all wheels including spare wheel	


Rajender Kumar
Instructor MMV Trade
Govt. ITI Shamshi


Group Instructor
Govt. ITI Shamshi


Principal
Govt. ITI Shamshi

Short Term Skill Development Course

Assistant Cook

Duration:-150 hrs./3 Months

Fees:-600/- per Candidate

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Syllabus

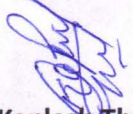
Sr. No.	Hours	Theory	Practical	Remarks
1.	30 hrs.	<ul style="list-style-type: none">• Basic personal Hygiene.• Safety rules' in kitchen.• Write the all spice's and herb's name used in kitchen• Write the all kitchen equipment name with all vegetable names.• Write the all green vegetable name.	<ul style="list-style-type: none">• Carry out basic first aid treatment/ notifying accident.• Practicing fire safety measure.• Introduction to kitchen equipment and all kitchen ingredients.• Prepare the Locky Halwa & Bread Nuts, Soup and Veg. Pakora all types.	
2.	30 hrs.	<ul style="list-style-type: none">• Write the all practical recipes• Write the all fruits and dry fruits names used in cooking.• Write the all practical recipes.• Write the aim's and objects of cooking• Write the all raw material.	<ul style="list-style-type: none">• Prepare the mix vegetable soup and spring roll veg. & crispy veg, honey chilipotato.• Prepare the bread potato rolls and vegetable cutiet's and honey chili cauli flower.	
3.	30 hrs.	<ul style="list-style-type: none">• Write the all practical recipes.• Write the all cooking methods.• Write the all practical recipes.• Write the various textures.	<ul style="list-style-type: none">• Prepare the veg. Manchurian & veg fried rice & gravy.• Prepare the Channa Bhatara + Dall Bada, Dal makhani, veg pulao, kesri kheer.• Prepare the banana <i>FITTERS</i>	
4.	30 hrs.	<ul style="list-style-type: none">• Write the all practical recipes.• Write the meaning of stock.• And how many types of stocks.	<ul style="list-style-type: none">• fritters with ice cream, Apple toffee.	

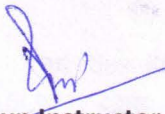
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5.	30 hrs.	<ul style="list-style-type: none"> • Write the all practical recipes. • Write the meaning of sauce. • And how many types of sauce. • Write the all practical recipes. • Write the meaning of soup. • And how many types of soups. • Write some international soups name. • Write the all practical recipes. • Write the meaning of appetizers. • Write the all practical recipes. • Write the menu planning. • And how many types of menu. 	<ul style="list-style-type: none"> • Prepare the vegetable pizza with paneer and corn + Palak paneer + Continental rice + Raita. • Prepare the Kadhai Paneer and Jeera Rice + Dal Tadka + Dal Fry + Onion Raita. • Prepare the Vegetable sandwich & Vegetable Burger. • Prepare the Panner Makhani + Kashmeri Pulao + Pineapple raita + Salad green.
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 Prepared by: **Kaplesh Thakur**
 Instructor Food Production Gen.
 Govt. ITI Shamshi


 Group Instructor
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 Govt. ITI Shamshi