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New Delhi

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MSDE-19/03(14)/2015-CD  
Government of India  
Directorate General of Training  
Ministry of skill Development & Entrepreneurship (MSDE)

Min. Tech. Edu. Voc. & Ind. Trn.
Diary No. ....
Date: .....
DA 3288
Supdt. 18-1-16
Officer .....

Shram Shakti Bhawan, Rafi Marg,  
New Delhi, dated 7<sup>th</sup> January, 2016

To,

1. Secretaries/Principal Secretaries of all the State Govts / UT Administrations dealing with Craftsmen/Vocational Training
2. Directors dealing with Craftsmen/Vocational Training of all States/ UT Administrations

Subject: Grading System in National Trade Certificate(NTC) - norms regarding

Sir/Madam

A Working Group was constituted comprising of Secretaries of the 04 States on the "Career Progression of ITI Instructors and changes in CTS programme". Three meetings of the Working group were held. The Working Group also discussed incorporation of Grading System in National Trade Certificate(NTC).

The recommendations of working group on norms for Grading System in NTC were discussed vide agenda item No.9 in the meeting of Sub Committee of NCVT dealing with Norms & Courses held on 17.12.2015, at New Delhi. After detailed discussion, the Sub-committee approved following norms for Grading System in NTC.

- i. The gradation system would facilitate the employers in identifying the competent candidate in terms of his overall performance during the training.
- ii. The gradation system can be recorded in the NTC certificate in the following pattern:

Grade 'A' – above 80%  
Grade 'B' – 60% - 80%  
Grade 'C' - 40% - 60%

Above norms for Grading System in National Trade Certificate(NTC) are implemented with immediate effect.

Yours faithfully

(D. Mallick)

Dy. Director General of Training

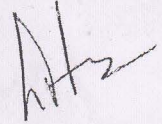
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1. Director ATI - Chennai / Hyderabad/ Mumbai/ Kolkata/ Kanpur/ Ludhiana, ATI(EPI) Hyderabad & Dehradun, FTI Bangalore & Jamshedpur, NIMI Chennai,
2. Director RDAT Kanpur/ Mumbai / Kolkata / Chennai / Faridabad & Hyderabad, Director-CSTARI, Kolkata.

3. Principal CTI Chennai , Principal MITI, Haldwani / Calicut / Jodhpur / Choudwar, Principal- NVTI, Noida and Principals of all RVTIs .
4. Prof. M. Ranga Rao, National Co-ordinator, Federation of All India Pvt. Association,ITI Chanakya No. 6 Camp Road, Selaiyur, East Tambaram, Chennai – 600073
5. All Directors at DGT, HQ
9. **TTC at DGT HQ – with a request to include Grading in existing format of National Trade Certificate (NTC)**

**Copy for information :**

1. PS to MoS(IC),MSDE
2. PS to Secretary,MSDE
3. PS to JS(RA)



(Anita Srivastava)  
Dy. Director of Training