

पंजी संख्यां 310/97 दिनांक 16-8-87



जिला लघु उद्योग संघ बिलासपुर (हि.प्र.)

6-B Industrial Area Bilaspur.HP-174001

Ph. 7018313001 email:- jlusbilaspurhp@gmail.com

पत्रांक

Reference no.:- JLUS/BLPHP/IC/STRIVE-2023-001

दिनांक

Date:-11/01/2023

To

The Director
Technical Vocational & Industrial Training
Sundernagar Distt. Mandi H.P.

Sub:- Regarding opening of bank account and formation of different committees.

Sir,

As per the instructions and guidelines from your office regarding opening of bank account and formation of different committees for the STRIVE project. Please find enclosed herewith the list of all committee members of Governing council, works and procurement and grievance redressed committee and copy of current bank account passbook.

With Regards

Priash Dogra

Nodal Officer (STRIVE Project)

Jila Laghu Udyog Sangh, Bilaspur H.P.

Encl:-

- 1) Copy of bank passbook.
- 2) List of committee members
- 3) IAI Proposal
- 4) Estimated Budget
- 5) Annexure-30

A committee comprising of the following members is hereby constituted to finalize the formalities needed for executing the STRIVE Project.

Role and Responsibilities of Committee are as under-

- 1) To provide oversight of the projects reporting process and the revelation of its information to guarantee that all the statement/reports are right, adequate and believable.
- 2) To review the reports/statements along with a summary of reports of various implementing agencies under the project in the State.
- 3) Review the reports and suggest appropriate recommendations to the competent authority for taking up suitable steps in this matter.
- 4) To review and monitor the performance, and adequacy of the process.
- 5) To assess the inward financial controls and risk management framework.
- 6) To discuss with statutory bodies before the process begins, about the nature and extent of the project as well as discussion to find out any area of concern.

LIST OF GOVERNING COUNCIL MEMBERS (STRIVE)

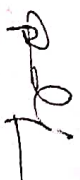
Sr. No.	MEMBER NAME	DESIGNATION (STRIVE)	INDUSTRY NAME	DESIGNATION (INDUSTRY)	CONTACT NUMBER	MAIL ADDRESS
<u>1</u>	Prem Singh	Chairperson	Prajapatti Hosiery Udyog	Proprietor	7018313001	dograsales@gmail.com
<u>2</u>	Naresh Dhiman	Member Secretary	M/S R.S.N. Enterprises	Proprietor	9418502678	nareshdhiman1091@rediffmail.com
<u>3</u>	Ashok Gupta	Treasurer	M/S Ashoka Book Binding	Proprietor	9805786177	Oashok077746 @.g.com
<u>4</u>	Rishabh Dev	Member	Dogra Vastra Udyog	Proprietor	7018772037	dogravastra@gmail.com
<u>5</u>	Ashish sharma	Member	M/s Suman Industries	Proprietor	9816128160	ashishsharmahotspot@gmail.com
<u>6</u>	Atul Bhumle	Member	M/S A.B. Motors	Proprietor	9816900154	Er.atul_bhumle@rediff.com
<u>7</u>	Inder Singh	Member	Dogra Hosiery	Proprietor	9418081540	dograhosierey3071@gmail.com

प्राधान

डिप्टी कमिश्नर
डिप्टी कमिश्नर (डिप्टी)
डिप्टी कमिश्नर (डिप्टी)


LIST OF WORKS AND PROCUREMENT COMMITTEE MEMBERS (STRIVE)

Sr.No	MEMBER NAME	DESIGNATION (STRIVE)	INDUSTRY NAME	DESIGNATION (INDUSTRY)	CONTACT NUMBER	MAIL ADDRESS
1	Prem Singh	Chairperson	Prajapatti Hosiery Udyog	Proprietor	7018313001	dograsales@gmail.com
2	Naresh Dhiman	Member Secretary	M/S R.S.N. Enterprises	Proprietor	9418502678	nareshdhiman1091@rediffmail.com
3	Ashok Gupta	Treasurer	M/S Ashoka Book Binding	Proprietor	9805786177	Oashok077746 @.g.com
4	Deep Chand	Member	Arcade Agro Biotech	Proprietor	9015013884	cdeep5072@gmail.com
5	Harsh	Member	Mohan Transport Co.	Director	9816645564	mtc_2100@yahoo.co.in
6	Shekhar Agerwal	Member	Sai Furniture House	Proprietor	9857100072	Shekhar0234@gmail.com
7	Nopal Gupta	Member	M/s Guru Steel Works	Proprietor	7018130072	guptanopal@gmail.com


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GRIEVANCE REDRESSAL COMMITTEE
GRIEVANCES FROM TO RECEIVE APPRENTICES, PUBLIC, SUPPLIERS/VENDERS, STAKE HOLDERS ETC.

Sr. No.	MEMBER NAME	DESIGNATION (STRIVE)	INDUSTRY NAME	DESIGNATION (INDUSTRY)	CONTACT NUMBER	MAIL ADDRESS
1	Rameshwari Thakur	Member	Thakur Brothers	Proprietor	7018058657	thakurgreenhouse@gmail.com
2	Subham Sharma	Member	Shashi Gramoudyog	Proprietor	7423827000	oasisfrom1979@gmail.com
3	Sanjeev Kumar Sharma	Member	M/s Sharma Products	Proprietor	9418179687	sanjeevsharmablp@gmail.com


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I. Planned IAI Activities

Annexure 17: IAI Proposal

(1) How many member companies/enterprises of the IC are expected to participate in the IAI activities? (list of enterprises to be attached)	25		
(2) Any other important partner in the IAI and the role it will play	In due course of time IC may engage more members in the Industry Cluster		
(3) Estimated number of apprenticeship contracts to be signed (Number of apprentices member companies/enterprises will engage with)	Male :60	Female:40	Other
	SC:12	ST:8	Total:100 Nos.
(4) Please provide details of identified training programs proposed to be carried out through Industry Apprenticeship Initiative (IAI):			

Type	Name of IC members who will provide apprenticeship training	Category Designated trade/ Optional trade*	Duration	Trainee strength in each programme	Whether IC will provide Basic Training or tie-up with a registered BTP
Cutting and Sewing Machine Operator	M/s.Dogra Hosiery, M/s.Dogra Vastra Udhog	Designated	4140 Hrs	20	Dogra ITI, Bilaspur
Motor (Mechanic Vehicle)	M/s.Nand Prakash and Company M/s. A.B. Motors	Designated	4120Hrs	20	New Dogra ITI, Chandpur
Food Production(General)	M/s Shashi Gramo Udhog M/s. RSN Enterprises	Designated	4140 Hrs	20	M/s RSN Enterprises
Computer Operator and Programming Assistant	M/s. Ashoka Book Binding House M/s. Ajay Polypack M/s. Mohan Transport	Designated	2920 Hrs	20	Govt ITI, Bilaspur
Fitter	M/s. Vohra Tyres M/s. Harsh Motors M/s. Sharma Industries	Designated	4160 Hrs	20	New Dogra ITI, Chandpur
Total trainees				100	

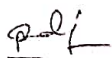
**Note: Selection of trade is completely demand led and shall be discretion of IC. (Please mention "(O)" in case it is planned to introduce an optional trade and "D" in case for Designated Trade). Refer designated trades notified under Apprenticeship Act/Rules (source# <https://apprenticeshipindia.org>); Optional trades as approved by NSDC (provide details of standards being used from Sector Skill Council)*

For trades opted by IC, kindly elaborate details – relevance with the labour market and rational with the cluster requirements; how was the trades identified and the process of selection; strategy for designing new curriculum etc.

Cutting and Sewing Machine Operator	As a result of meeting held on dated 8th , Jan, 2023with other members of Jila Laghu Udhoyog Sangh-Industry Cluster, Bilaspur regarding selection of trade for the implementation of STRIVE project i.e. Improved and brodened training apprenticeships.Accordingly, above mentioned five trades are ver high in demand therefore, these trades are selected for engagement of apprentices in order to achieve the KPI's under STRIVE project in time bound manner.
Motor (Mechanic Vehicle)	
Food Production(General)	
Computer Operator and Programming Assistant	
Fitter	

(5) What does the IC plan to do in order to attract more female apprentices (outline your strategy)			
(6) Estimated number of apprentices to be trained under the IAI by IC? Clearly define Number of women to be trained. (Please mention 'NA' if not yet known.)	Year 1	Year 2	Year 3
	10	10	10

(7) What is the Employment prospects of apprentices who will be trained by participating members of IC?
 Every industry member has shortage of manpower,beside this expansion of buisness is also at peak in our industrial area.Therefore , IC may ensure the employment propects will be atleast 80% after completion the apreticeships training scheme.


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(8) What type of basic training institute will you collaborate with under the IAI? Also provide name of such institutes, if already known	IC-owned training centre	Company-training centre of IC member	External training institute	Not yet known
New Gogra ITI, Bilaspur	Owned			
M/s RSN Enterprise			External	
Govt. ITI, Bilaspur			External	
Dogra ITI, Bilaspur	Owned			
(9) Provide approximate details of in-kind support extended by participating members for Basic Training such as Tools/Equipment's/Training Space/AIC office space etc.	Yes, Participating members will provide the all the possible support for the implementation of this STRIVE program like Tools/ Equipments/ Training space/AIC office/ Space. IC members have their own well equipped ITI and may be further utilized as BTP centre.			
(10) Provide details about planned activities to improve the training skills and capacity building plan for participating enterprises, supervisors, and staff engaged in the IAI delivery. Note – Below activities are indicative and applicable according to the requirement of IC and nature of trades opted by the IC. IC is also encouraged to propose any other innovative additional activities as part of capacity building program. IC should provide supporting information to substantiate the plan defining how the outcomes will help IC achieving the objectives which it could not do otherwise in absence of capacity building program				

Activity (for 3 years)	Number	Subject/content of training program	Expected Outcomes	Who will provide the training
BTP Trainer to be trained	6	Communication Skills and Soft Skills training	Effective communication skills	External Agency
Supervisor to be trained	25	TQM, 5S, TPM, KAIZEN	To deliver the knowledge of basic managerial concepts to trainees.	External Agency
AIC staff to be trained	3	Capacity Building session on Apprenticeships Training scheme and knowledge of Apprenticeships Portal, PFMS portal	To redress queries related to apprenticeships program and portal as raised by the establishments.	External Agency

²⁷ External training institute -ITIs/Polytechnic Colleges/ Commercial Training/ Skilling Centre/ Skill provider/ Training Partner as defined section 2.3 of (e) of Basic Training Provider guidelines

Manager/member enterprise to be trained	10	Capacity Building session on Apprenticeships Training scheme and knowledge of Apprenticeships Portal, PFMS portal	To reform the existing policies for the better facilitation for the apprentices will be engaged under by the initiative of STRIVE project.	External Agency
Workshops to be organized	5	a)Importance of apprenticeships training Scheme in establishments b)Problem of unemployment solving it through engagement of apprentices in MSME sector c)Using motivation as management tools to increase the productivity and efficiency of worker. d)The contribution of MSME in growth and development of Indian economy e)How the communication gap affect the organization goal achievement.	To create awareness about the various scheme for the benefits MSME sector like NAPS and NATS.	

Other Training programs to be conducted for cluster members	2	Awareness of IC member related to new schemes under apprenticeships Training Scheme.	Complete information about Apprenticeship Act, 1961 and amendments	
(11) What are the plans for mobilizing SC/ST and members from disadvantage community?				
Conduct Seminars and Awareness program at school, college, ITI and Gram Panchayat level Advertising through Newspaper and Electronic media Coordination with SC/ST department and employment office Through NGO				
(12) What are the Quality assurance mechanism (using logbooks, supervision by IC, workshops, etc.) put in place by IC for the implementation of the apprenticeship program?				
a) Deployment of regular supervisor in the establishment to ensure the quality training to apprentices in the establishments. b) Workshop on occupation. Health and safety by engaging external agency time to time for the upgradation of knowledge of apprentices and Supervisor by the IC in the establishments.				
(13) How likely is it that the apprenticeship program will continue after implementation of the STRIVE project? How will the AIC be financed in the future?				
After the completion of the STRIVE Project, IC will ensure to continue its prevailing services as it is for the stakeholder and also other members may like to join us with very small registration fees.				
(14) What are the arrangements for Occupational Health and Safety for Apprentices who will be trained?				
a) Deployment of Safety officer to adhere to the guideline of occupational Health and Safety for the apprentices on job training in the establishment. b) Allocation of budget for the procurement of PPEs from the safety point of view. c) Group insurance of all the apprentices will be engaged in the establishments.				

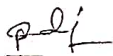
Estimated Budget

Apprenticeship Program Development Cost	Total cost to be covered under the IAI Grant, in INR	% of total grant
Consultancy costs (needs assessments, curriculum development, etc.)	4	4
*To add content etc or to develop new module if needed as per latest req.		
Production/purchase of teaching and learning material	2	2
Other	1	1
TOTAL Development cost	7	7
Capacity Development Cost (training of stakeholders)		
Training of company supervisors and company managers	4	4
Further training of teachers from basic training institutions	2	2
Others	2	2
TOTAL Capacity Development Cost	8	8
Apprenticeship Training Cost		
Tools/equipment's/machinery/raw material	20	20
Training material	4	4
Insurance	2	2
Transport	7	7
other (stationery, id card etc)	2	2
Total Training Cost	35	35
Organization and facilitation (apprenticeship cell, etc)		
Staff cost	33	12
Office expenses, communication, furniture and fixtures, repair etc	12	12
Other	2	2
Total Organization and Facilitation	47	47
Communication & Outreach		
Communication and outreach cost – workshop, seminars etc	6	6
Grand Total	103	103

*Access amount out of total budget, if any will be paid by the IC-Jila Laghu Udyog Sagh Bilaspur H.P.

Note-

- Budget Head " Organization and facilitation " should be more than 40% of the total budget.
 - Budget Head " Apprenticeship Training Cost " should also accommodate expenses for object/tools / uniform etc. related to occupational safety of apprentices.
 - Additional breakup for cost heads such as under organization and facilitation can be submitted as annexure with the proposal for exa. Staff details / job roles, Description, salary heads
- ICs should further population the budget with detail and greater specification on the until cost heads add additional line items subject to remove by


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- Please note that the cost of stipends is not covered under STRIVE. The cluster or individual enterprises may however apply for grant a under these categories under any other applicable government scheme such as NAPS.

Supporting documents to be submitted along with IAI proposal:

- List of member's enterprises who will be engaging apprentices in the cluster
- Details of BTP setup (if planned) and details of BTP partner (if outsources) with details such as affiliation, training, facilities, staff qualification etc.
 - Detail of the need assessment instrument/process IC has used to determine the selection of trade
 - Detail of strategy in case IC has opted to design any trade/curriculum
 - Details of capacity Building Plan
 - Implementation Time Frame

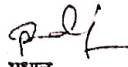
Annexure 30: Consolidated Procurement Plan of IC for entire project (year-wise)

Name and address of IC

Jila Laghu Udhog Bilaspur-IC, Bilaspur(H.P.)

Names of Apprenticeship training programs along with estimated number of apprentices

Head of expenditure (INR '000)	Year 1 (2023-24)	Year 2 (2024-2025)	Year 3 (2025-2026)
Capital expenditure:			
1. Machinery and equipment	10	2.5	2.5
2. Furniture and fixtures	8	2	2
3. Repair and maintenance	3	1	1
4. Others.....	2	0	0
Sub-total (A)	23	5.5	5.5
Development and preparation of the training program:			
5. Costs of needs assessment	1	0.5	0.5
6. Cost of curriculum development	1	0.5	0.5
7. Development/procurement of teaching and learning materials	1	0.5	0.5
8. Training of company supervisors	2	1	1
9. Training of trainers in basic training provider	1	0.5	0.5
10. Others.....	1	0.5	0.5
Sub-total (B)	7	3.5	3.5
Apprenticeship Training costs:			
11. Tools	2	1	1
12. Raw materials	1	1	1
13. Protective equipment	1	1	1
14. Assessment and certification costs	1	0.5	0.5
15. Training fee charged by basic training provider	2	1	1
16. Others.....	1	0.5	0.5
Sub-total (C)	8	5	5
Incremental Operating costs:			
17. Transport for apprentices	5	1	1
18. Insurance for apprentices	1	0.5	0.5
19. Salary/fee and other costs for apprenticeship coordination	26	6	5
20. Others.....	5	2	1
Sub-total (C)	37		
Total (A + B + C)	75	14	14


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Annexure 18 Standard Evaluator Sheet- IAI Plan

Standard Evaluator Sheet –Reference for evaluating IAI activity plan submitted by ICs

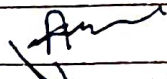
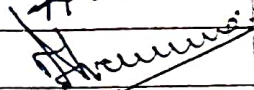
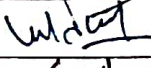
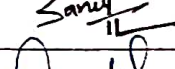
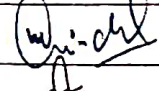


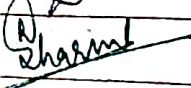
Name of Industry Cluster: Jila Laghu Udyog Sangh (JLUS), Bilaspur (H.P.)

State: Himachal Pradesh

Evaluation Date: 25th March 2023

Feasibility Aspect			
Evaluation Score	44/54		
Recommended Action	IAI Plan Approved Approved (✓)	IC to revise the IAI Plan	IAI Plan Stands Rejected

Evaluation conducted by Screening Committee:



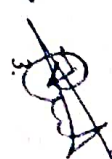

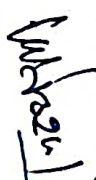


Sr. No.	Member	Name	Designation	Signature
1.	SAA	Sh. Akshay Sood	Additional Director, Directorate of Technical Education, Sundernagar, H.P. Chairman	
2.	RDSDE	Sh. Mahinder Pal	Assistant Director, Regional Directorate for Skill Development & Entrepreneurship, Shimla, H.P. Member	
3	NSDC	Sh. Jitender Sharma	State Engagement Officer (SEO), National Skill Development Corporation, Shimla, H.P. Member	
4	SSDM	Sh. Saneel Thakur	GM, Himachal Pradesh Kaushal Vikas Nigam, Shimla, H.P. Member	
5	SAMC	Sh. Mohinder Singh	Deputy Director-Training, Directorate of Technical Education, Sundernagar, H.P. Member Secretary	
6	SAMC Assistant	Sh. K.D. Sharma	Director- Training, Directorate Technical Education, Sundernagar, H.P. Member	
7.	BBNIA-Baddi (H.P.)	Sh. Jaideep Aggarwal	Representative of BBNIA, Baddi, H.P. Member	
8	Other	Sh. Rachit Sharma	Member Secretary, SWCA, DIC, Paonta-Sahib, H.P. Member	

Standard Evaluator Sheet - Reference for evaluating LAI plan (JLUS, Bilarpur)

Evaluators to read each plan and evaluate based on the requirements in the LAI application form.

Selection criterion	Scores (0-3)	Multiplication factor	Total score	Remarks
1. Trade Selection and Apprentices Programs	2	2	4	Evaluator to assess the selection of trade proposed by IC. STRIVE emphasis on combination of workplace - basic training in integrated manner, number of apprentices per trade and introduction of new trades for the first time.
2. Relevance for female youth	3	3	9	Applicant IC will receive higher weightage if participation of women apprentices have more than 20% share in projection.
3. Relevance with Labour Market/Employability of Apprentices	2	2	4	LAI emphasize on quality and relevance of LAI plan with labour market. Evaluators to assess the relevancy of trades proposed by IC with reference to employability of apprentices
4. Quality of Basic Training Providers	3	1	3	Apprenticeship is combination of workplace and class room (Basic training) in an integrated manner is one training programme and curriculum. Evaluator to assess quality provisions in basic training.
5. Appropriateness of the capacity building concept	3	2	6	Evaluator to assess the capacity building plan, its details with reference to the prescription suggested in implementation manual and score accordingly. The score depends on the degree of details and supporting information such as nature of capacity building programs, intended outcomes, credential of consultant organization who will undertake capacity building programs.
6. Relevance for youth from SC or ST backgrounds	2	1	2	% population of SC/ST in apprentice registration
7. Addition of new members and Cascading the impact of LAI within cluster	3	1	3	Evaluator to assess if non participating members becomes part of LAI implementation during/after the project duration and cascading impact is extended to those who opted out in the beginning.
8. Quality assurance concept for the implementation of the apprenticeship program	2	2	4	Evaluator to assess the provision of quality control instruments proposed by IC to ascertain the learning outcomes for apprentices/adherence with Apprenticeship Act/OAI guidelines etc.
9. Sustainability prospects	3	2	6	Evaluator to assess ICs readiness for continuance of AIC after implementation of the STRIVE project And ascertain the sustainability instruments for AIC.
10. Quality of concept to ensure adherence with OHS and environmental standards	3	1	3	Evaluator to assess arrangements for Occupational Health and Safety for Apprentices
Summary Scores	26	54	44	

Note: Total maximum score: 54 and selection threshold (50% & above of maximum score): 27

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