

Through speed post & E-mail

**Directorate of Technical Education
Vocational and Industrial Training
Himachal Pradesh, Sunder Nagar.**

(E-mail- traininghp@rediffmail.com, PH- 01907-267631)

No. STV(IT)HF(7)8/MIS-I/2015-
To

Dated : /08/2017

The Principal,
All Private Industrial Training Institutes,
Himachal Pradesh.

Subject: Decentralization of various rights on NCVT MIS Portal to SPIU.

Memo,

Refer to the letter No. DGT-MIS011/4/2017-TC SECTION dated 03rd/17-May, 2017 received from The Director of Training, Ministry of Skill Development & Entrepreneurship, Directorate of General of Training, New Delhi on the subject cited above vide which it has been decided that SPIU will verify and upload the trainees details admitted in the session August, 2017 by all Govt. and Private ITIs. The detail of the responsibility of the ITIs regarding uploading the trainees data for session August, 2017 is enclosed as a **annexure "A"**. Copy of the trainee data template is available on this Directorate website under heading notice board - ITI link http://himachal.nic.in/index.php?dpt_id=2&lang=1 .

In this regard, you are hereby directed to depute the Dealing Assistant to this Directorate along with copies of following documents.

- (i) Matriculation Certificate, Category Certificate, Aadhar Card.
- (ii) Admission fee receipt.
- (iii) Details of the trainees to be uploaded on the NCVT MIS Portal for session August, 2017 as per the excel sheet (Soft as well as Hard Copy) prescribed by the DGT, MSDE, GoI (Copy enclosed).
- (iv) An undertaking of the Principal as per **Annexure "B"** and **"B1"**

The Dealing Assistant should report to this office as per the date mentioned against your Institute in annexure "C" positively. It is the responsibility of the Principal of the concerned Private ITI to do the needful. No data shall be entrained by this office after the date mentioned against each ITI. Please treat is most urgent and pay personal attention.

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Director
Technical Education
Vocational & Industrial Training
Himachal Pradesh, Sundernagar

Encls: As above

Endst. No. Even file No. 58974-59105
Copy to:-

Dated: - 05/08/2017

1. The Secretary, H.P. Takniki Shiksha Board, Dharamshala (at Dari) District Kangra (H.P.) for information and further necessary action please.
2. The Technical Officer-2 with request to upload this letter along with trainees data template on the Departmental website.


Director
Technical Education
Vocational & Industrial Training
Himachal Pradesh, Sundernagar
