

Annexure-A

Schedule of supply

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1.List of Goods and Related Services

Package Name: Supply of “Stationary and Drawing Items” of Architect Trade of the Government Polytechnic (Women), Rehan Distt. Kangra to enhance technical and vocational skills among the youth of Himachal Pradesh. HPSDP-DOTE/WP/13; RFQ No. GPR-01/2023

Package Name: Stationary and Drawing Items								Delivery Time (in days): not more than 90 days	
Item No	Name of Goods or Related Services	Description	Unit of Measure -ment	Quantity	Unit Price INR	Total price per item INR	Sales and other taxes per item	Total Price (Including GST)	Remarks(Please mention Page Number of detailed information brochure having make and model no.)
1	2	3	4	5	6	7=5*6	8=7*@GST%	9=7+8	
1	French Curves drawing / drafting stencils	French Curves drawing / drafting stencils set of 12 dimensions 170 x 68 x 2 mm inking edges made from clear plastic	Set of 12 stencils	2					
2	Stencils set	•Stencils set: - The transparent, yellow-tinted material leaves even the finest of lines clearly visible through the template Robust and non-warping, with perfectly formed, true-to-standards symbols. Lettering stencil for fibre-tip pens and fine-lead mechanical pencils 1mm to 12 mm character height	Set of 12 stencils	2					
3	Triangular Scale Engineering Ruler	•Triangular Scale Engineering Ruler:- Made of white plastic with precision divisions	Set of 11 triangular scale engineering	2					

		and has color coded sides of red and yellow Triangular Scale ratio (1:10 , 1:20 , 1:25 , 1:33 , 1:50 , 1:75 , 1:100 , 1:200 1:250 , 1:500 ,1:750) , Dimension : 30cm	ruler						
4	Triangular scale Architectural Ruler	Set of Triangular scale Architectural Ruler :- 3 /32 " , 3/16",1/8",1/4",1/2",1 " , 3/8" , 3/4" , 1.5" & 3"	Set of 10 triangular scale engineering ruler	2					
5	Circle Drafting Template stencils	Circle Drafting Template stencils:- Contains symbols & circles from 1 mm to 45 mm . Dimensions of template 250 mm x 131 mm . Thickness 1.5 mm ,fragile	set	2					
6	Scale Ruler	Scale Ruler: - Stainless steel double sided engraved scale ruler of size 30 cm x 2.6 cm metric unit 0 to 30 cm on one side & Imperial unit 0 to 12" on other side. Accuracy to 1 mm , 0.5 mm.	No.	6					
7	Scissors	Scissors: - 5" stainless steel. Blades with blunt tip designed for safety	No.	2					
8	Cardboard cutters	Cardboard cutters:- Heavy duty cutter ideal for thicker cuts	No.	5					

9	Calligraphy Pen Set	Calligraphy Pen Set of 3:- A complete calligraphy set that is perfect for beginners. The set will contain four beautiful pens with a faux-marble finish and comfort grips,	Set of 3 pens	2					
10	Drafting/ Technical Pens	<ul style="list-style-type: none"> Drafting/ Technical Pens:-Professional Quality Tubular Nib Technical Pens Refillable Ink Reservoir For Use on Tracing Paper Available in 0.18, 0.25, 0.35, 0.5 and 0.7mm Nib Sizes 	Set of 5 Drafting / Technical Pens	2					
11	Engineering Instrument Box	<ul style="list-style-type: none"> Engineering Instrument box :- Plastic box measures approx. 24 x 12 x 2.2 cm Some wear to box, tray and liner Blue plastic chipped away to side of hinges - does not affect working of hinges when opening/closing box Front clasp good 	set	3					
12	Sketch Pens	<ul style="list-style-type: none"> Sketch Pens:-Pack of ten multicolour size :- small size Contains 40% more ink and lasts longer. Child safe-food-grade 	set	2					

		ink.							
13	Pencil Colours	Pencil Colours: - One set containing 48 colours (Multicolours) standard size water colour pencils with spiral lines. Fade resistant excellent coverage . Smooth & soft leads. Break resistant leads , extra bonded easy to sharp	set	2					
14	Colours Pallets	<ul style="list-style-type: none"> •Colours Pallets:- Super white suitable for water/ acrylic/poster/ oil colour •Rounded corners for easy and clean wash •Mountable. 16 colour compartments •8 Mixing and 2 water storing compartment Size: 338mm x 230mm	set	5					
15	Water Colours	<ul style="list-style-type: none"> •Water Colours:- 12 ml x 12 different colours Strong And Brilliant Colours Transparent Colours Painting 	set	5					
16	Crayons	<ul style="list-style-type: none"> •Crayons:- (multicolours), easy grip erasable crayon set of 24 colours 	set	5					
17	Painting Brushes	<ul style="list-style-type: none"> •Painting Brushes Set:- Hog bristle for oil and acrylic Long handle made of 	set	5					

		birch wood Aluminium ferrule							
18	Photographic Mount Board	• Photographic Mount Board:- having dimensions 56 cm x 76 cm ,a smooth white backing board. Use for economical framing Recommended for artwork that requires preservation Mounting material	Set of 10	100					
19	Drawing Sheets	Drawing sheets :- 250 gsm , Size 56 cm x 76 cm , multipurpose product that combines the characteristics of watercolour and acrylic papers with those of drawing papers.	No.	100					
20	Stapler Large Size	Stapler Large Size With Pins Chromes Staplers made of Non Rust Metal. Tough plastic body and zero pressure application. With its stylish finish and Eye soothing colour, it enhances your office table.	No.	2					
21	Stapler Small Size	Stapler Small Size with Pins	No.	5					

22	Sheet Cover Cylindrical	Sheet Cover Cylindrical - Drawing tube, draft tube, drafting tube, large size, heavy duty plastic with a carrying strap. 71.5cm in length, extending to 129cm, 8cm internal diameter. For safe carrying of plans, drawings etc. An adjustable shoulder strap ensures extreme portability, which makes the tube perfect for students and professionals who use blueprints and charts.	No.	2					
Total									

Grand Total	Total price per item (INR)(7= 5*6)	Total Price (Including GST) (9=7+8)
Grand Total (Without Tax) in Words: -		

2. Delivery and Completion Schedule

The delivery period shall start as of date of Signing the Contract

Item No	Description of Goods or Related Services	Delivery Schedule (Duration)	Location	Required Arrival Date of Goods or Completion Date for Related Services
	Package Name: - Stationary and drawing Items Package No.: - HPSPD-DOTE/WP/13	Within 90 Days from the Signing of the contract.	Government Polytechnic(Women), Rehan District-Kangra, Himachal Pradesh	Within 90 Days from the Signing of the contract.

3. Technical Specifications

Package Name: - Stationary and Drawing Items

Installation & Training of all items at: Government Polytechnic (women), Rehan Distt. Kangra HP in Himachal Pradesh

Item No.	Name of Goods or Related Services	Technical Specifications of Item and/or Bureau of Indian Standards (BIS) (if applicable) reference	Features	Accessories	Spare parts	Documents	Warranty of Equipment /parts
1.	French Curves drawing / Drafting stencils	French Curves drawing / Drafting stencils set of 12 dimensions 170 x 68 x 2 mm inking edges made from clear plastic	The transparency allows to see the drawing medium below template for easy positioning.	Case made up of heavy duty PVC material.	standard	Standard operating manual.	standard
2.	Stencils set	<ul style="list-style-type: none"> Stencils set:- The transparent, yellow-tinted material leaves even the finest of lines clearly visible through the template Robust and non-warping, with perfectly formed, true-to-standards symbols. Lettering stencil for fibre-tip pens and fine-lead mechanical pencils 1mm to 12 mm character height 	Made of high-quality plastic and are especially resistant to warping and breakage.	Case made up of heavy duty PVC material.	standard	Standard operating manual	standard
3.	Triangular Scale Engineering Ruler	<ul style="list-style-type: none"> Triangular Scale Engineering Ruler :- Made of white plastic with precision divisions and has color coded sides of red and yellow Triangular Scale ratio (1:10 , 1:20 , 1:25 , 1:33 , 1:50 , 1:75 , 1:100 , 1:200 1:250 , 1:500 , 1:750) , Dimension : 30cm 	Made of high-quality plastic and are especially resistant to warping and breakage.	Case made up of heavy duty PVC material.	standard	Standard operating manual	standard

4.	Triangular scale Architectural Ruler	Triangular scale Architectural Ruler :- 3 /32 " , 3/16",1/8",1/4",1/2",1" , 3/8" , 3/4" , 1.5" & 3"	Made of high-quality plastic and are especially resistant to warping and breakage.	Case made up of heavy duty PVC material.	standard	Standard operating manual	standard
5.	Circle Drafting Template stencils	Circle Drafting Template stencils:- Contains symbols & circles from 1 mm to 45 mm . Dimensions of template 250 mm x 131 mm . Thickness 1.5 mm ,fragile	Made of high-quality orange plastic and are especially resistant to warping and breakage.	Case made up of heavy duty PVC material.	standard	Standard operating manual	standard
6.	Scale Ruler	Scale Ruler: - Stainless steel double sided engraved scale ruler of size 30 cm x 2.6 cm metric unit 0 to 30 cm on one side & Imperial unit 0 to 12" on other side. Accuracy to 1 mm , 0.5 mm.	With hole on one side easy to hold or carry, laser engraved lines , scale clear precise & bearable. High hardness & strong flexibility.	Case made up of heavy duty PVC material.	standard	Standard operating manual	standard
7.	Scissors	Scissors: - 5" stainless steel. Blades with blunt tip designed for safety	Handle design for both left & right hand users	Case made up of heavy duty PVC material.	standard	Standard operating manual	standard
8.	Cardboard cutters	Cardboard cutters:-Heavy duty cutter ideal for thicker cuts	Compact & lightweight with comfortable grip & wider retractable blades	10 Replacement snap of blades with cover box	standard	Standard operating manual	
9.	Calligraphy Pen Set	Calligraphy Pen Set:- A complete calligraphy set that is perfect for beginners. The set will contain four beautiful pens with a faux-marble finish and comfort grips,	Made of high-quality material and are especially resistant to warping and breakage.	Five nibs (extra fine, fine, medium, broad and extra broad), twenty water based dye ink cartridges (five black, five	standard	Standard operating manual	standard

				blue, two brown, two pink, two green, two orange and two yellow), one metal pump for use with bottled ink (not included), Easy to follow instructions and a 1x6-1/2x9-1/4in metal tin for storage.			
10.	Drafting/ Technical Pens	<ul style="list-style-type: none"> Drafting/ Technical Pens:- Professional Quality Tubular Nib Technical Pens Refillable Ink Reservoir For Use on Tracing Paper Available in 0.18, 0.25, 0.35, 0.5 and 0.7mm Nib Sizes 	Wear-resistant, hard chrome-plated thin tip allows working in exquisite detail.	Attachments & Drafting ink & other standard accessories if any	standard	User/Operating Manual - Warranty Certificates	standard
11.	Engineering Instrument Box	<ul style="list-style-type: none"> Engineering Instrument box :- Plastic box measures approx. 24 x 12 x 2.2 cm Some wear to box, tray and liner Blue plastic chipped away to side of hinges - does not affect working of hinges when opening/closing box Front clasp good 	One half set compass 15 cm , one divider 15 cm , centre wheel compass , central wheel divider, tightening keys/screw driver lengthening bar, handle for hand work , Ink point central wheel ink compass , pen & pencil point & other standard accessories if any	Case made up of heavy duty PVC material.	standard	Standard operating manual	standard

12.	Sketch Pens	<ul style="list-style-type: none"> •Sketch Pens:-Pack of ten multicolour size :- small size Contains 40% more ink and lasts longer. Child safe-food-grade ink. 	Plastic body with packing	Standard	standard	Standard operating manual	standard
13.	Pencil Colours	Pencil Colours: - One set containing 48 colours (Multicolours) standard size water colour pencils with spiral lines. Fade resistant excellent coverage . Smooth & soft leads. Break resistant leads , extra bonded easy to sharp	Made of soft wood with durable packing	Standard	standard	Standard operating manual	standard
14.	Colours Pallets	<ul style="list-style-type: none"> •Colours Pallets:- Super white suitable for water/ acrylic/poster/ oil colour •Rounded corners for easy and clean wash •Mountable. 16 colour compartments •8 Mixing and 2 water storing compartment Size: 338mm x 230mm	Soft corners for smooth working	Standard	standard	Standard operating manual	standard
15.	Water Colours	<ul style="list-style-type: none"> •Water Colours:- 12 ml x 12 different colours Strong And Brilliant Colours Transparent Colours Painting 	Thick Consistency, Free- flowing, Intermixing water colours Suitable for Renaissance Watercolour pad and Paper	Standard	standard	Standard operating manual	standard

16.	Crayons	<ul style="list-style-type: none"> •Crayons:- 48 water colour (multicolours) pencils . Soft vibrant colour pencils Water soluble colour pencils Break resistant Lead 	standard	Standard	standard	Standard operating manual	standard
17.	Painting Brushes	<ul style="list-style-type: none"> •Painting Brushes Set:-Hog bristle for oil and acrylic Long handle made of birch wood Aluminium ferrule 	Made of high-quality material and are especially resistant to warping and breakage.	Brush holder travel case and built in stand	standard	Standard operating manual	standard
18.	Photographic Mount Board	<ul style="list-style-type: none"> •Photographic Mount Board:- Pack of ten , a smooth white backing board. Use for economical framing Recommended for artwork that requires preservation Mounting material 	100% acid free backing board. Recommended for artwork that requires preservation	Mounting material	standard	Standard operating manual	standard
19.	Drawing Sheets	Drawing sheets :- 250 gsm , Size 56 cm x 76 cm , multipurpose product that combines the characteristics of watercolour and acrylic papers with those of drawing papers.	Heavy weight sheets and pads for experimenting with new combinations of different techniques	Standard	standard	Standard operating manual	standard
20.	Stapler Large Size	Stapler Large Size With Pins Chromes Staplers made of Non Rust Metal. Tough plastic body and zero pressure application. With its stylish finish and Eye soothing colour, it enhances your office table.	Extra long throat that is perfect for large binding project with push button front loading and unique clip- on tray that ensures neat paper stacking	Standard	standard	Standard operating manual	standard
21.	Stapler Small Size	Stapler Small Size with Pins	Water proof and light resistance plastic body .	Standard	standard	Standard operating manual	standard

22.	Sheet Cover Cylindrical	Sheet Cover Cylindrical – Drawing tube, draft tube, drafting tube, large size, heavy duty plastic with a carrying strap. 71.5cm in length, extending to 129cm, 8cm internal diameter. For safe carrying of plans, drawings etc. An adjustable shoulder strap ensures extreme portability, which makes the tube perfect for students and professionals who use blueprints and charts.	Strap to hold the cover with shoulder	Standard	standard	Standard operating manual	standard
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4. Drawings

Not Applicable