

**PDIRECTORATE OF TECHNICAL EDUCATION
VOCATIONAL AND INDUSTRIAL TRAINING
HIMACHAL PRADESH, SUNDERNAGAR**

APPLICATION FOR ALLOTMENT/CHANGE OF RESIDENTIAL ACCOMODATION FROM GENERAL POOL

TO BE FILLED BY THE APPLICANT

Please follow the instructions given at the end of this form before filling this form. Incomplete application will not be accepted/processed.

FOR FRESH ALLOTMENT/ CHANGE IN ALLOTTMENT

1. Full name of applicant (In block letter)
2. Name of Father/Spouse
3. Designation at the time of initial Appointment
4. Current Designation
5. Department/Office address
6. Whether Permanent/Contractual/Temporary
- 7.

(a) Pay Band (Rs.)	(b) Present Grade Pay	(c) Present basic pay (Rs.) (a+b)

8. (a) Date of Birth (b) Date of retirement on superannuation

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9. Date from which continuously employed under H.P. Govt.

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10. Indicate below the type(s) of houses for which you are applying:

Type of Houses	Eligible Grade Pay	Please tick for the type	Date from which continuously drawing Grade pay as indicated (Date of eligibility)
I	Rs. 1300/- to Rs. 1650/-		
II	Rs. 1900/- to Rs. 3600/-		
III	Rs. 3800/- to Rs. 5000/-		
IV	Rs. 5400/- to Rs. 8400/-		
V	Rs. 8600/- to Rs. 9000/-		
VI	Rs. 10000/- to Rs. 15000/-		

11. Whether the applicant was allotted any Govt. Accommodation? Yes/No.

If Yes, please give detail

Type/No of Quarter already allotted	Type /No. of Quarter for which change is being preferred	Reason for change	Whether any change taken earlier (Yes/No)

12. Whether the applicant was debarred from allotment of Govt. residence? Yes/No

If Yes, please give detail

13. Whether the applicant and his/her spouse occupying accommodation allotted by/from any departmental pool or any other pool? Yes/No

If Yes, please give detail

14. Whether the applicant, his/her spouse/dependent children own a house at or near the place of posting? Yes/No

If Yes, please give detail

Owner's name	Relationship with applicant	Address of house	Monthly rent income if any

15. Whether the applicant entitled to rent free accommodation Yes/No

16.

Address of the DDO of the Applicant	Permanent Home address of the applicant
Phone No.	E-mail:-

DECLARATION OF THE APPLICANT

1. I agree to abide by the H.P. allotment of Government Residences Rules, 1994 and instructions issued there under from time to time.
2. I am working in an eligible office.
3. I am aware of the penalties, which can be imposed in the event of refusal of allotment of accommodation of entitled type or furnishing of false information, subletting/misuse of the premises under the allotment Rules ibid.
4. I hereby declare that the information given above is true and I have not concealed anything in this respect.

Date:-

Place:-SUNDERNAGAR

Signature of the Applicant

UNDERTAKING

I..... permanent resident of

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undertake that my residence is KM away from Govt. Polytechnic colony Sundernagar and I essentially require the accommodation in the Polytechnic colony Sundernagar. I will never sublet the accommodation allotted to me. In case of any violation the action as per conduct rules be initiated against me.

Dated:-

Place:-

Name.....

Designation.....

Office

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