

**APPLICATION FOR PRIVATE CANDIDATE TO APPEAR IN THE ALL INDIA
TRADE TEST UNDER THE AEGIS OF N.C.V.E.T.**

(Incomplete Application Forms will not be entertained)

Name of the trade applied for:

Category (Please Fill)

1. ITI passed under CTS	
2. ITI passed under COE	
3. ITI passed under SCVT (trainee admitted in or before 2018 session)	
4. Other who not fall in above three category including the trainee admitted in or after 2019 session under SCVT and passed ITI	

1. Name of the Candidate : _____
2. Father's Name : _____
3. Permanent Home Address : _____

4. Present Address : _____

5. Name of the State to which belongs : _____
6. Date of Birth : _____
7. Age at the time submission of application : _____
..... Year Month Days
8. Academic Qualification (attached attested copy)

From	To	Institution in which/ Examination passed & Private candidate	Examination Passed	Month/ Year of Passing	Subject taken with marks

9. Practical Experience in an Industrial Workshop/ Board Implementing Apprenticeship Training Programme under the Apprenticeship Act, 1961. (only for category 1, 2 and 4)

Name of Factory/ Govt. Undertaking/ Govt. Organisation	State whether this firm Is manufacturing concern of selling shop/Agency or a Service Unit a Service Unit	Date of Registration of Factory/Organisation	Period of working with date	Designation and Pay	Whether on regular Basis/Work Charged/Daily Wages	Nature of Duties

Note: Attested Copies or Experience Certificated from Employer(s) giving particulars of the Trade in which Employed, the capacity in which worked and the period of employment excluding the period of break If any, and the details of the work done by Applicant must be attached.

1. Date of Birth as per Matriculation Certificate (Enclose Attested Copy)
2. Photograph of the Candidate (the Photograph should be attested by an Gazetted Officer) I hereby certify that the Information given in the Application Form is Correct to the best of my knowledge belief.

Place: _____

Signature of the Candidate

Date: __/__/____

Verification Certificate by the Govt. ITI Principal

(only for category 1, 2 and 4)

1. Certified that Shri/Smt./Ms./_____ S/o D/o W/o Shri _____ who intend to appear as Private Candidate in the Trade of _____ has been working w.e.f. ___/___/_____ to ___/___/_____, ___/___/_____ to ___/___/_____ and ___/___/_____ to ___/___/_____ in the establishment _____ covered under Apprenticeship Act, 1961 for Training Program.
2. Shri/ Smt./ Ms. _____ S/o D/o W/o Shri _____ possesses a minimum _____ year experience in the trade of _____ making him/ her eligible to appear as Private Candidate under the Craftsman Training Scheme as per provision made in instructions issued by the Govt. of India, Ministry of Skill Development and Entrepreneurship, Director General of Training on dated 11/02/2019.
3. Shri/Smt./Ms. _____ S/o D/o W/o Shri _____ possesses the practical experience in the trade of _____ full time Basis and not on part time basis.
4. Shri/Smt./Ms. _____ S/o D/o W/o Shri _____ has been passed _____ examination with specified subjects prescribes for the trade in prospectus of Industrial Training Institute of Himachal Pradesh.
5. No relaxation in qualification has been given to appear to Shri/Smt./Ms. _____ S/o D/o W/o Shri _____ to make him/her eligible to appear as Private Candidate in All India Trade Test under Craftsmen Training Scheme in the Trade of _____ he/she passed _____ subjects in the qualifying examination prescribe for the test.

Name of the Principal _____

Place: _____

Signature of the Principal with stamp

Date : ___/___/_____

CHECK LIST

Sr. No.	Particulars	Remarks
1.	Application Form	From all the candidate
2.	Verification Certificate by the Govt. ITI Principal	Only from the candidate applied under Category 1, 2 & 4
3.	Copy of Matriculation Certificate	
4.	Original Experience Certificate	
5.	Original No Objection Certificate issued by the Head of Department	Only from the Government Employee
6.	Office Order regarding assigning of work of different post (if any).	
7.	Trade wise list of Candidate passed SCVT Exam on prescribed format*.	Only for the candidate applied under Category 3
8.	Copy of SCVT Result sheet (duly attested by the concerned Principal) of the candidate applied under Category 3 & 4	

*Format for SCVT Candidate

Name of the ITI : _____

Name of the Trade : _____

Sr. No.	SCVT Examination Roll No.	Name of Trainee	Father Name

Signature of Principal
With stamp